



Minutes of the Eighteenth Academic Council Meet

The Eighteenth Academic Council Meeting of St. Mary's College (Autonomous) was held on 29th July 2020 at 11.00 a.m. through online portal Google Meet. Dr. Sr. A.S. J. Lucia Rose, the Chairperson presided over the meeting.

The following members were present:

Dr. Sr. A.S.J. Lucia Rose	Chairperson
Dr. N. Arokiya Mary	Controller of Examinations
Sr. F. Mary Joyce Baby	Director - SSC
Dr. P.J. Joslin	Dean, School of Biological Sciences
Ms. M. Jothimani	Dean, School of Physical & Computing Sciences
Dr. Fernando Alexandria	Dean, School of Management & Economics
Ms. A. Amora	Dean of UGC affairs
Dr. B. Serena Margaret	IQAC Coordinator
Dr. Sr. A. Arockia Jenecius Alphonse	Research Coordinator
Dr. K. Vinitha	Librarian
Dr. A. Amala Arul Arasi, HoD	Department of Tamil
Ms. A. Christina, HoD	Department of French
Ms. A. Judit Sheela Damayanthi, HoD	Department of English
Dr. M. Mary Hepsibai, HoD	Department of History
Ms. X. Esther Vimala, HoD	Department of Economics
Dr. A. Punitha Tharani, HoD	Department of Mathematics
Dr. S. Euchrista Immaculate Sylvia, HoD	Department of Physics
Ms. S. Gnanathangam, HoD	Department of Computer Science
Dr. J. Martin Rathi, HoD	Department of Chemistry
Dr. M. Glory, HoD	Department of Botany
Dr. Hermin Pasangha, HoD	Department of Zoology
Dr. G. Stella Beatrice Nirmala, HoD	Department of Commerce
Dr. Mary Judith Reese Fernando, (SSC Coordinator)	Department of MHRM
Dr. V. Joys Selva Mary Albert, (SSC Coordinator)	Department of Microbiology
Ms. S. Gayathri, (SSC Coordinator)	Department of B.B.A.
Dr. S. Jeya Bharathi, (SSC Coordinator)	Department of Psychology
Dr. Sr. S. Kulandai Therese	Member Secretary, Department of Mathematics
Dr. S. Arulraj	External Expert
Dr. B. Geetha	External Expert
Mr. Meenakshi Sundaram	External Expert
Dr. A. I. Auxilia Felicitas	External Expert

Dr. R. Kala	University Nominee
Dr. G. Murugeswari	University Nominee
Dr. K. Swarnalatha	University Nominee
Dr. L. Jacqueline Leo	Senior Staff, Department of English
Ms. S. Rani Jeyamary	Senior Staff, Department of Chemistry

The meeting commenced with an invocation to the Almighty. Dr. Sr. A.S.J. Lucia Rose, the Principal welcomed the august body and started the proceedings of the meeting.

Dr. S. Kulandai Therese, Member Secretary, Assistant Professor, Department of Mathematics, read the minutes of the seventeenth meeting of the Academic Council and the house confirmed it.

The following agenda were discussed and corresponding resolutions were adopted:

Agenda No 1/7

Feedback Analysis on Curriculum.

Agenda No. 2/7

MOOC

Agenda No. 3/7

Certificate Course

Agenda No. 4/7

CIA Evaluation Pattern

Agenda No.5/7

Website Updation

Agenda No. 6/7

Syllabus for Common Skill Based Core

Agenda No. 7/7

Report of Semester Examination Results for the period May 2019 to October 2019

The External Experts offered the following suggestions:

Dr. A.I. Auxilia Felicitas appreciated the certificate course offered by the Commerce department and said that it would be beneficial for outgoing students in their future. Moreover, she appreciated the common skill-based core course 'Computers for Digital Era and Soft skills' and commented that it would be helpful for all the outgoing students.

Dr. B. Geetha appreciated the management for the tremendous achievements in the last academic year and praised the conduct of various webinars and COVID-19 relief programmes to the needy during the pandemic period. She opined to update the website periodically for institutional grading and for the better service of the students' community. She gave a suggestion to sign MOUs with popular collaborating institutions.

Dr. Murugeswari congratulated the institution for the tremendous efforts and growth in academic development. She offered the following suggestions regarding the Common Skill Based Core Course.

1. If the common skill-based core namely Computer for Digital Era and soft skills is offered as a self-paced online course, the students will be engaged through online course and deficiency in faculty strength shall also be resolved. The online course material may be prepared by any one of the college faculty.
2. If the computer course is not included as part of the curriculum, a separate certificate may be issued to the students who are completing their course successfully so that the students will be benefited.

Ms. M. Jothimani, the Dean, School of Physical & Computing Sciences expressed that the common skill-based core course comes under the regular curriculum and the certificates are issued only to the certificate courses, not to the courses under the regular curriculum. Dr. A.I. Auxilia Felicitas also got clarification that the common skill-based core course is apart from regular skill-based courses. Ms. M. Jothimani, the Dean, School of Physical & Computing Sciences interacted with Dr. A.I. Auxilia that the department of Computer Science will offer the training to handle the paper Computers for Digital Era and Soft skills.

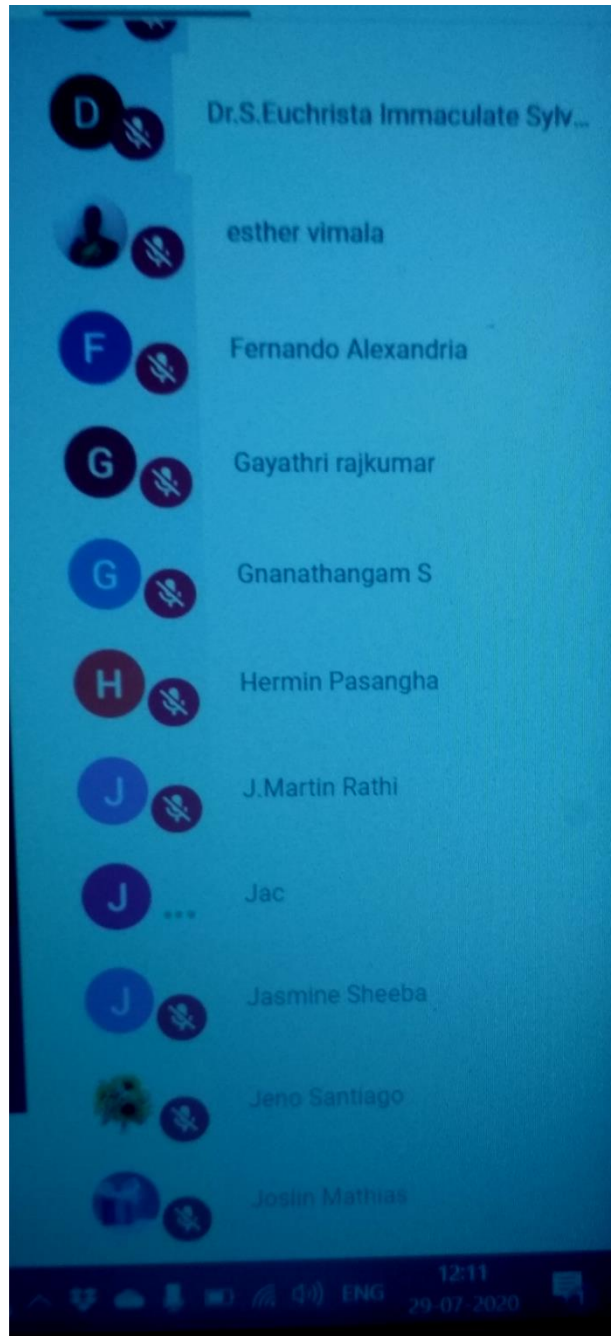
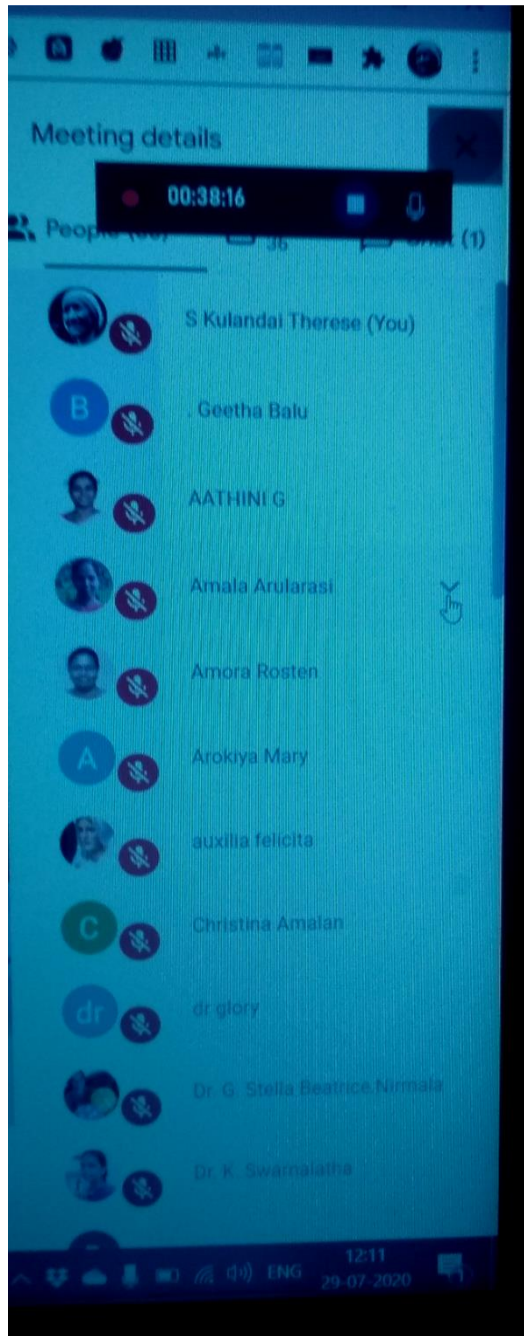
Dr. R. Kala appreciated the college for organising webinars continually in the lock-down period. She recommended subject wise feedback analysis rather than getting common feedback.

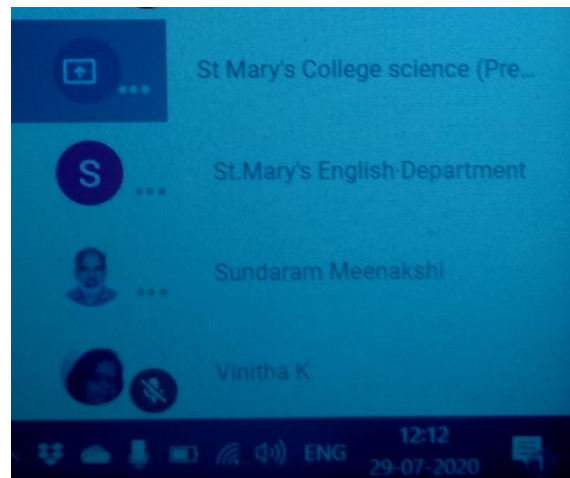
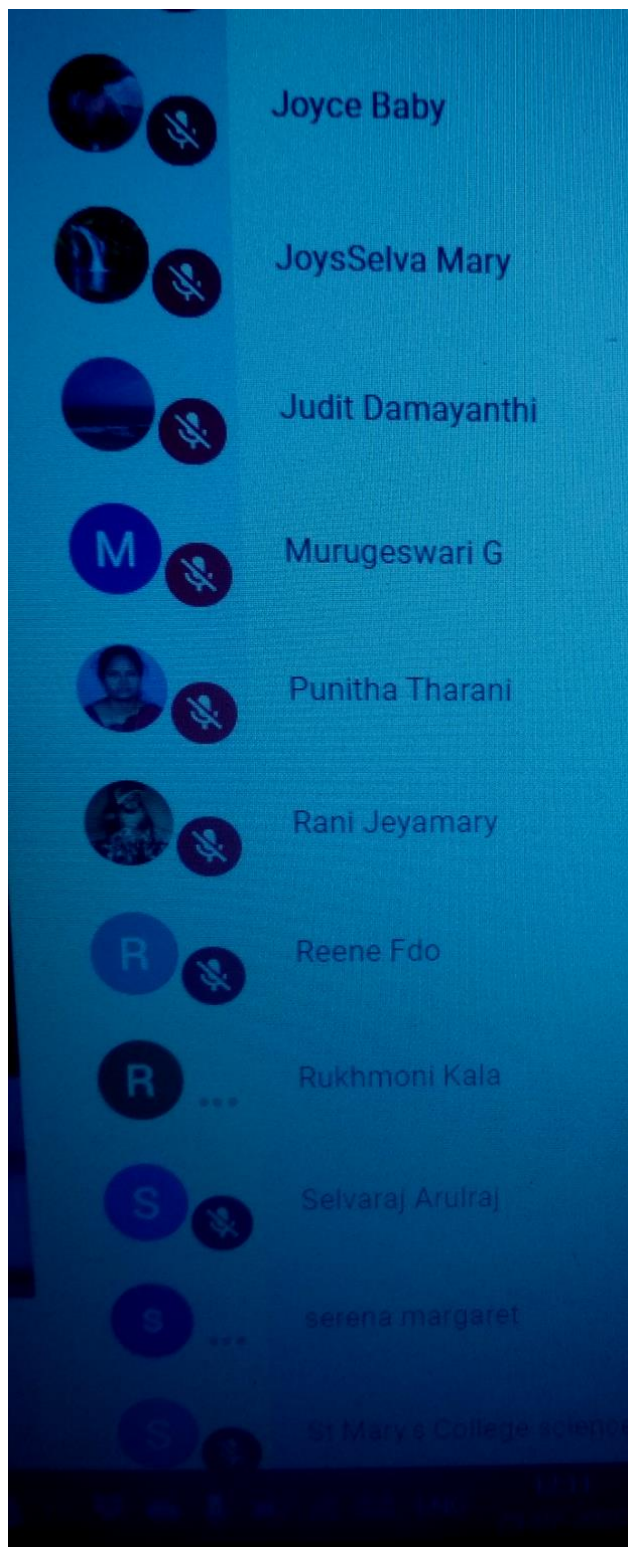
Dr. Arulraj suggested internship programmes in Thoothukudi, a city of factories. Dr. Sr. A.S.J. Lucia Rose, the Principal interacted that MHRM students usually undergo Internship training for nearly 40 days during the month of May. She also added that Students of Physics, Chemistry, Botany and Zoology went for training under the Star College Scheme. Dr. Serena Margaret, IQAC co-ordinator, and Dr. P.J. Joslin, Dean of Biological Sciences mentioned that internship training is part of the PG Computer Science and MHRM programme.

Mr. Meenakshi Sundaram suggested that faculty can be motivated to do MOOC as they are free in this pandemic period. He insisted to evaluate the certificate courses to enrich the skills and hands-on training.

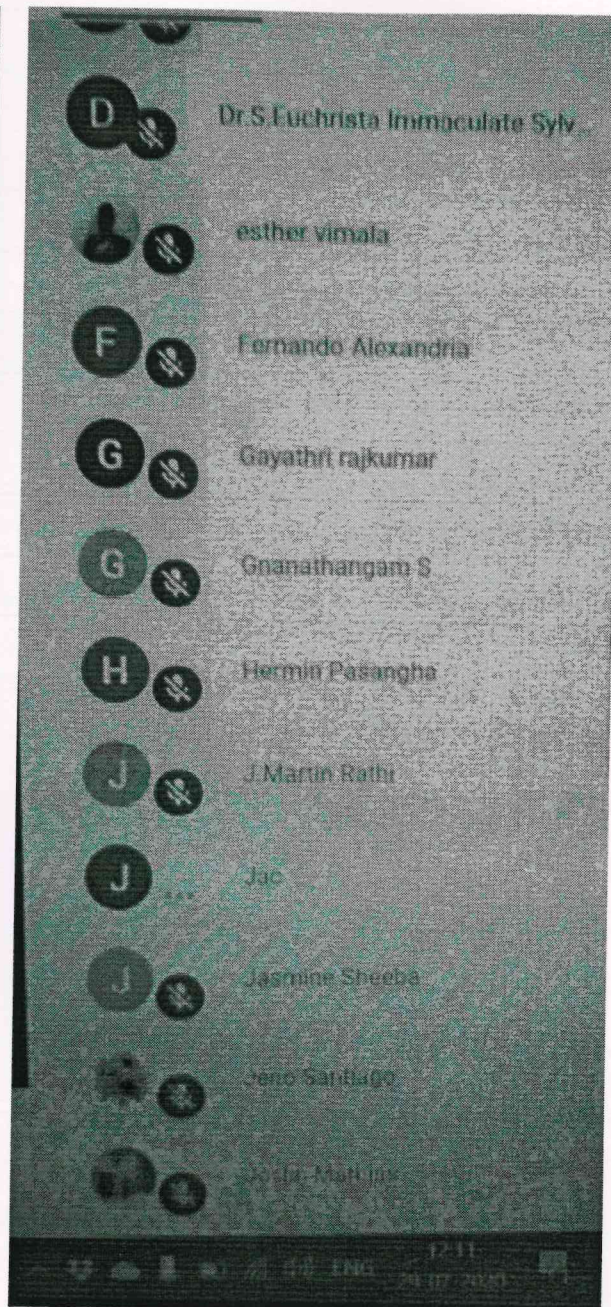
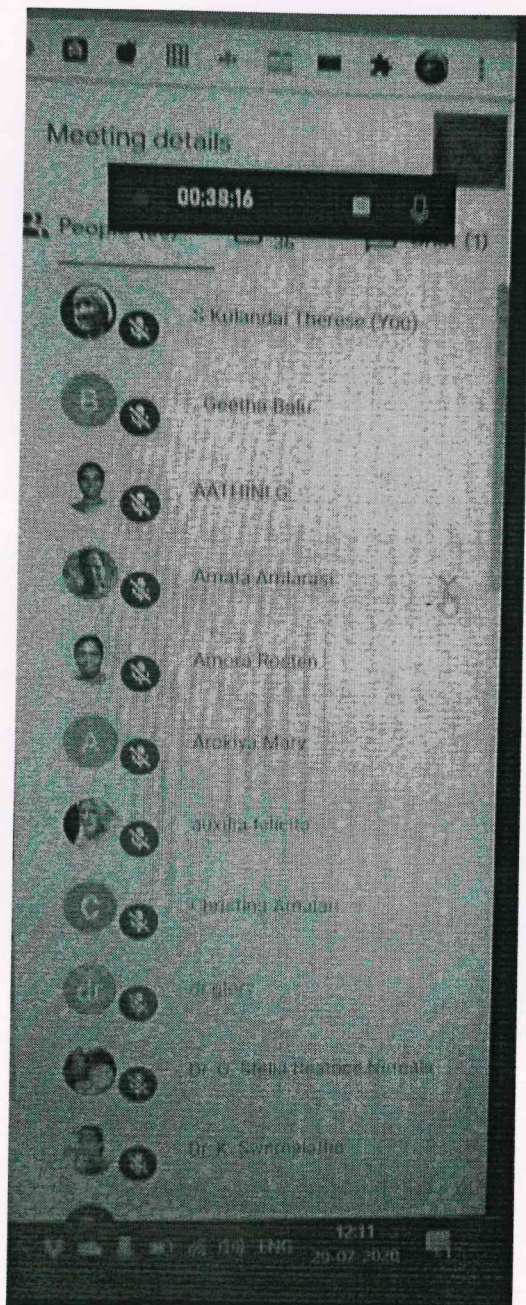
Dr. K. Swarnalatha and Dr. A.I Auxilia Felicitas enquired about the CIA evaluation pattern. Dr. Sr. A.S.J. Lucia Rose, the Principal and Dr. N. Arokiya Mary, Controller of Examinations presented that the average is taken from three CIAs based on the survey from the students.

The meeting concluded with the vote of thanks proposed by Dr. L. Jacqueline Leo, Senior Staff, Department of English.





Eighteenth Academic Council





Joyce Baby



JoysSelva Mary



Judit Damayanthi



Murugeswari G



Punitha Tharani



Rani Jeyamary



Reene Fdo



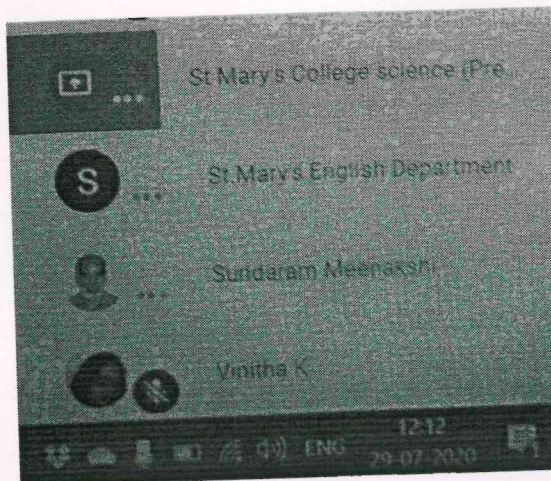
Rukhmonti Kala



Selvaraj Arulraj



Selena Margaret





St. Mary's College (Autonomous), Thoothukudi
Minutes of the Nineteenth Academic Council Meet

The Nineteenth Academic Council Meeting of St. Mary's College (Autonomous) was held on 16th December 2020 at 3.00 p.m. through online portal Google Meet. Dr. Sr. A.S. J. Lucia Rose, the Chairperson presided over the meeting.

The following members were present:

Dr. Sr. A.S.J. Lucia Rose	Chairperson
Dr. N. Arokiya Mary	Controller of Examinations
Sr. F. Mary Joyce Baby	Director – SSC
Dr. L. Jacqueline Leo	Dean, School of Language and Culture
Dr. S. Mary Baptista Janet	Dean, School of Biological Sciences
Ms. M. Jothimani	Dean, School of Physical & Computing Sciences
Dr. Fernando Alexandria	Dean, School of Management & Economics
Ms. A. Amora	Dean of UGC affairs
Dr. B. Serena Margaret	IQAC Coordinator
Dr. P.J. Joslin	Research Coordinator
Dr. K. Vinitha	Librarian
Dr. A. Amala Arul Arasi, HoD	Department of Tamil
Ms. A. Christina, HoD	Department of French
Ms. A. Judit Sheela Damayanthi, HoD	Department of English
Dr. M. Mary Hepsibai, HoD	Department of History
Ms. X. Esther Vimala, HoD	Department of Economics
Dr. A. Punitha Tharani, HoD	Department of Mathematics
Dr. S. Euchrista Immaculate Sylvia, HoD	Department of Physics
Ms. S. Gnanathangam, HoD	Department of Computer Science
Dr. J. Martin Rathi, HoD	Department of Chemistry
Dr. M. Glory, HoD	Department of Botany
Dr. Hermin Pasangha, HoD	Department of Zoology
Dr. G. Stella Beatrice Nirmala, HoD	Department of Commerce
Dr. Mary Judith Reene Fernando, (SSC Coordinator)	Department of MHRM
Dr. V. Joys Selva Mary Albert, (SSC Coordinator)	Department of Microbiology
Ms. S. Gayathri, (SSC Coordinator)	Department of B.B.A.
Dr. S. Jeya Bharathi, (SSC Coordinator)	Department of Psychology
Dr. Sr. S. Kulandai Therese	Member Secretary, Department of Mathematics
Dr. S. Arulraj	External Expert
Dr. B. Geetha	External Expert
Mr. Meenakshi Sundaram	External Expert
Dr. A.I. Auxilia Felicitas	External Expert

Dr. R. Kala	University Nominee
Dr. G. Murugeswari	University Nominee
Dr. K. Swarnalatha	University Nominee
Ms. D. Daisy Bai	Senior Staff, Department of Commerce
Ms. S. Rani Jeyamary	Senior Staff, Department of Chemistry

The meeting commenced with an invocation to the Almighty. Dr. L. Jacqueline Leo, Senior Staff, Department of English welcomed the august body.

Dr. S. Kulandai Therese, Member Secretary, Assistant Professor, Department of Mathematics, read the minutes of the eighteenth meeting of the Academic Council and the house confirmed it.

The agenda of the Academic Council meeting is as per the following:

Agenda No 1/7

Confirmation of minutes of 18th Academic Council meeting

Agenda No. 2/7

Action Taken Report on 18th meeting of Academic Council

Agenda No. 3/7

Students' Portal updation

Agenda No. 4/7

Changes implemented in the Examination Pattern due to Pandemic

Agenda No.5/7

Introduction of New Certificate Courses for I UG

Agenda No. 6/7

Registration of Institution's Innovation Council (IIC) programme through MoE's Innovation Cell (MIC)

Agenda No. 7/7

Report of Semester Examination Results

Dr. Sr. A.S.J. Lucia Rose presented the Principal's report of academic activities for the period from May 2020 to November 2020. All the external experts appreciated the academic achievements of staff and students for the successful completion of the odd semester in online mode during the pandemic period.

Based on the agenda and the report presented by the Principal, the External Experts discussed and offered the following suggestions:

Dr. Kala from M.S. University, insisted on publishing the results for arrears in April 2020 without waiting for the verdict of the court and following the Government order. Moreover, she asked to conduct the supplementary exams for students who need improvement. Sr. Principal answered that results are not yet published, only I PG arrear results were declared.

Dr. Murugeswari from Computer Science department, recommended the usage of free LMS tools apart from Microsoft Teams for the content development and for creating better learning experience among students. Sr. Principal replied that final year students are doing practicals by using online tools. In addition, she wished the institution to continue to apply for NIRF for which Sr. Principal replied that the work for applying for NIRF is in progress.

Dr. K. Swarnalatha enquired about the implementation of Professional English and Dr. B. Serena Margaret, IQAC coordinator clarified that our college adopts the domain specific content and language integrated learning based on the common European frame work for the past two years after getting permission from TANSHE, even though it is not mandatory for Autonomous Colleges.

Dr. B. Geetha emphasized the institution to offer the certificate courses on foreign languages by having a tie up with the embassies like French Embassy and American Consulate for which Sr. Principal gave a positive assurance.

Dr. A. I. Auxilia Felicitas congratulated the college for completing the semester inspite of many challenges in this Pandemic situation and also emphasized the institution to offer the certificate courses on other foreign languages such as Japanese, German, and Chinese to student fraternity and public. Dr. B. Serena Margaret, IQAC coordinator said that three students have taken up Japanese course through online.

Mr. Meenakshi Sundaram insisted to give more of written assignments to the students engaged in online mode particularly one page assignment. Sr. Principal clarified that regular online assignments are given to the students.

Dr. G. Murugeswari enquired about the conduct of Remedial classes and extra curricular activities. Sr. Principal responded that it is difficult to conduct the Remedial classes and extra curricular activities through online during the lockdown period.

Dr. S. Arulraj appreciated the college and suggested the conduct of two internal tests to reduce the stress during the pandemic and to follow the same after re-evaluating in the institution. As a person from autonomous institution, he shared about continuous scrupulous concentration of staff only on exam activities rather than integral approach in teaching. Sr. Principal replied that the college is conducting three CIAs after analysing the feedback given by students.

The meeting concluded with the vote of thanks proposed by Ms. S. Rani Jeyamary, Senior Staff, Department of Chemistry.



St. Mary's College (Autonomous), Thoothukudi
Minutes of the Twentieth Academic Council Meet

The Twentieth Academic Council Meeting of St. Mary's College (Autonomous) was held on 12th May 2021 at 11.00 a.m. through online portal Zoom. Dr. Sr. A.S. J. Lucia Rose, the Chairperson presided over the meeting.

All the academic council members were present:

Dr. Sr. A.S.J. Lucia Rose	Chairperson
Dr. N. Arokiya Mary	Controller of Examinations
Sr. F. Mary Joyce Baby	Director – SSC
Dr. L. Jacquiline Leo	Dean, School of Language and Culture
Dr. S. Mary Baptista Janet	Dean, School of Biological Sciences
Ms. M. Jothimani	Dean, School of Physical & Computing Sciences
Dr. Fernando Alexandria	Dean, School of Management & Economics
Ms. A. Amora	Dean of UGC affairs
Dr. B. Serena Margaret	IQAC Coordinator
Dr. P.J. Joslin	Research Coordinator
Dr. K. Vinitha	Librarian
Dr. A. Amala Arul Arasi, HoD	Department of Tamil
Ms. A. Christina, HoD	Department of French
Ms. A. Judit Sheela Damayanthi, HoD	Department of English
Dr. M. Mary Hepsibai, HoD	Department of History
Ms. X. Esther Vimala, HoD	Department of Economics
Dr. A. Punitha Tharani, HoD	Department of Mathematics
Dr. Sr. Jessie Fernando, HoD	Department of Physics
Ms. S. Gnanathangam, HoD	Department of Computer Science
Dr. J. Martin Rathi, HoD	Department of Chemistry
Dr. M. Glory, HoD	Department of Botany
Dr. Hermin Pasangha, HoD	Department of Zoology
Dr. G. Stella Beatrice Nirmala, HoD	Department of Commerce
Dr. Mary Judith Reese Fernando, (SSC Coordinator)	Department of MHRM
Dr. V. Joys Selva Mary Albert, (SSC Coordinator)	Department of Microbiology
Ms. S. Gayathri, (SSC Coordinator)	Department of B.B.A.
Dr. S. Jeya Bharathi, (SSC Coordinator)	Department of Psychology
Dr. Sr. S. Kulandai Therese	Member Secretary, Department of Mathematics
Dr. S. Arulraj	External Expert
Dr. B. Geetha	External Expert
Mr. Meenakshi Sundaram	External Expert
Dr. A.I. Auxilia Felicitas	External Expert

Dr. R. Kala
Ms. D. Daisy Bai
Ms. S. Rani Jeyamary

University Nominee
Senior Staff, Department of Commerce
Senior Staff, Department of Chemistry

Following members expressed their inability to attend the meeting.

Dr. G. Murugeswari, University Nominee

Dr. K Swarnalatha, University Nominee

The meeting commenced with an invocation to the Almighty. Ms. M. Jothimani, Dean, School of Physical & Computing Sciences welcomed the august body. The agenda of the Academic Council meeting was as per the following:

Agenda No 1/11

Confirmation of minutes of 19th Academic Council meeting

Related to 1/11

Dr. S. Kulandai Therese, Member Secretary, Assistant Professor, Department of Mathematics, read the minutes of the nineteenth meeting of the Academic Council and the house confirmed it.

Agenda No. 2/11

Action Taken Report on 19th meeting of Academic Council

Related to 2/11

Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences presented the action taken report based on the 19th meeting on the academic council. Ms. A. Amora, Dean of UGC affairs presented the Deans Office report. The members of the Council appreciated the Deans office activities.

Agenda No. 3/11

Starting of a New Course : M.Sc. Psychology

Related to 3/11

Dr. Arulraj appreciated the initiative of starting M.Sc. Psychology

Dr. A. I. Auxilia Felicitas suggested to give admission for M.Sc. Psychology to arts students.

Sr. Principal explained the difficulty faced by arts students.

Mr. Meenakshi Sundaram, an industrialist expert supported the view of admitting literature students to M.Sc. Psychology as it induces real-life learning. As Psychology and Sociology play a vital role in technology and it has a lot of scope in career opportunities, he asked to frame the syllabus with contemporary issues like the impact of social media, e-commerce and Cyber Psychology. Moreover, he insisted to have more practical classes through debate, case study, data collection and group discussion in connection with hospitals and charitable institutions.

Sr. Principal asserted that M.Sc. Psychology is an application-oriented course. Dr. Sr. Mary Joyce Baby, Director of Self-Supporting Courses answered that M.Sc. Psychology needs

biological background. Moreover, she asserted that his comments will be considered while framing the syllabus.

Agenda No. 4/11

Revision of Syllabus - UG (2021-2024) PG (2021-2023)

Related to 4/11

Dr. A. I. Auxilia Felicitas suggested having self-learning papers in general interesting subjects rather than major oriented courses for capable students from all disciplines. Ms. Jothimani, Dean, School of Physical & Computing Sciences specified that our curriculum comprises three papers in the relevant field.

Mr. Meenakshi Sundaram advised to give away assignments based on TED talks to all the departments.

Dr. Serena Margaret, IQAC coordinator countered that the practice of giving assignment on TED talks is in the English Literature department.

Agenda No.5/11

Introduction of Professional English for first UG students

Agenda No. 6/11

Changes in the Question Paper and Evaluation Pattern

Related to 6/11

Dr. Arulraj from the autonomous institution asked the strategy behind keeping the ratio as 40: 60. Dr. N. Arokiya Mary, Controller of Examinations expressed that the present ratio was adapted based on earlier academic council meeting suggestion and it has been shifted from 50:50 to maintain the reliability.

Dr. Kala from M.S. University enquired about the internal and external mark ratio 40:60.

Agenda No. 7/11

Online mode of valuation for ESE due to Covid pandemic

Related to 7/11

Dr. B. Geetha emphasized switching over to online mode evaluation and changing question pattern relevant to the online exam.

Agenda No. 8/11

Change in Career Oriented Course for Physics & Computer Science

Related to 8/11

Dr. B. Geetha emphasized certificate courses.

Agenda No. 9/11

Implementation of various programmes under Institution's Innovation Council (IIC) through MoE's Innovation Cell (MIC)

Agenda No. 10/11

Report of Semester Examination Results

Agenda No. 11/11

Any other matter

Dr. Sr. A.S.J. Lucia Rose presented the Principal's report of academic activities for the period from December 2020 to April 2021. All the external experts appreciated the collective academic achievements and laurels made by the staff and students in the even semester during the pandemic period.

Based on the agenda and the report presented by the Principal, the External Experts discussed and offered the following suggestions:

Dr. Kala asked staff to attend and conduct MOOC courses to enhance the API score. Sr. Principal answered that staff usually attend and conduct MOOC courses.

Dr. Arulraj appreciated our available student service Midday Free Meal Scheme. He suggested to introduced the free Breakfast scheme for the poor students who come from far away rural places. Sr. Principal consented to implement if it is needed.

Dr. A. I. Auxilia Felicitas congratulated the works carried out for DBT and NIRF.

The meeting concluded with the vote of thanks proposed by Ms. S. Rani Jeyamary, Senior Staff, Department of Chemistry.

Vote of Thanks

Ms. S. Rani Jeyamary
Assistant Professor of Chemistry

Participants (36)

Find a participant

- Dr. G. Stella Beatrice , Commerce
- Dr. Hermin Pasangha
- Dr. Joys Selva Mary Albert
- Dr. S. Jeya Bharathi
- Dr. Sr. AS.J. Lucia Rose, Principal
- Dr. K. Vinitha
- Fernando Alexandria
- Gayathri Rajkumar
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- M. maryhepsibai
- R. Kala Department of Mathematics Mahonmaniam Su...
- Rani Jeyamary
- Reene Fdo
- S. Mary baptista Janet

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Invite

Mute all