



St. Mary's College (Autonomous)
Reaccredited with 'A+' Grade by NAAC (Cycle IV)
Thoothukudi



Criterion: II – Teaching- Learning and Evaluation
2.5: Evaluation Process and Reforms
Year: 2018-2023



2.5.1: Average Number of Days for Declaration of Results





ST. MARY'S COLLEGE (AUTONOMOUS) THOOTHUKUDI

Evaluation Procedure – Rules and Regulations

Common Rules for ESE

A student must have completed all the requirements of the CIA to appear for the End Semester Examinations.

A student is eligible to appear for the ESE in a subject only if she has secured 75% attendance. However condonation of absence till 60% may be granted by the Principal on medical grounds.

If the attendance is below 60%, the student has to repeat the semester.

A student should have paid all the fees payable to the college and to the hostel if she is a hosteller.

Examination Fee

Students must apply in the prescribed form for appearing for the ESE. Examination fee will be collected for all the courses for every semester. Students are expected to pay the prescribed End Semester Examination fee and fill the examination forms within the stipulated date.

Applications will be received with a late fee upto 5 days after the specified date.

Valuation

There is single valuation for UG and double valuation for PG and M.Phil. The ESE papers are valued by external examiners only.

In double valuation the average of the two valuations will be the final result.

In case of a difference of 10% of marks or above between the first valuation and the second valuation, there will be a third valuation. The marks secured in the third valuation will be final.

Result Publication

The results will be scrutinized by the Awards Committee and published within 20 days of the last exam.

Statement of Marks

Students will be given a statement of marks for each semester.

A consolidated statement of marks will be given at the end of the programme of study.

On receiving the mark statement, the student should ensure that entries (spellings of name, initials, register number, CIA marks, course title and code) are entered correctly. Any discrepancy should be reported to the Controller of Examinations within 4 days from the date of receiving the statement.

Statement of marks for the semesters I,II,III,IV and V will be distributed to the parents on a notified date within three weeks from the publication of results.

If a student loses her original statement of marks, she can apply for a duplicate mark statement by paying a prescribed fee.

A duplicate mark statement will be issued after the usual process of police verification and submission of FIR copy.


Principal
St. Mary's College (Autonomous)
Thoothukudi-628 001.