



Minutes of the Twentieth Meeting of the Governing Body

The Twentieth meeting of the Governing Body was held on 12th August 2020 at 11.00 a.m. through online portal Google Meet. Dr. Sr. A.S.J. Lucia Rose, Principal and Secretary of the Governing Body presided over the meeting. The following members were present:

1. Dr. Sr. A.S.J. Lucia Rose	Secretary
Principal	
2. Sr. Flora Mary	Member
Secretary	
3. Dr. Sr. C. Shibana	Member
Deputy Principal	
4. Dr. N. Arokiya Mary	Member
Controller of Examinations	
5. Dr. P.J. Joslin	Member
Dean, School of Biological Sciences	
6. Ms. M. Jothimani	Member
Dean, School of Physical & Computing Sciences	
7. Dr. Fernando Alexandria	Member
Dean, School of Management & Economics	
8. Ms. A. Amora	Member
Dean of UGC affairs	
9. Dr. B. Serena Margaret	Member
IQAC Coordinator	
10. Dr. T. Linda Fernando	Member
Senior Staff Representative	
11. Rev. Dr. Sr. Mary Gilda	Member
Educationist	
12. Dr. Rajvir Sharma	UGC Nominee
13. Dr. C. Pooranachandran	State Govt. Nominee
The Joint Director of Collegiate Education	
14. Dr. K. Senthamarai Kannan	University Nominee

The following members expressed their inability to attend the meeting.

Rev. Sr. Josephine Prema Mary - Chairperson

Sr. A. Jeyarani - Vice Chairperson

Ms. D. Jose Mary - Dean, School of Language & Culture

The meeting commenced with an invocation to the Almighty after which Dr. Sr. A.S.J. Lucia Rose, the Principal welcomed the august body.

Agenda 1/11:

Confirmation of Minutes of 19th Governing Body Meeting held on 8th November 2019 at 10.30 a.m.

Related to 1/11:

Dr. Fernando Alexandria, Dean, School of Management of Economics presented the minutes of the previous meeting.

Agenda 2/11:

Action Taken Report on 19th Governing Body Meeting

Agenda 3/11 :

Confirmation of Minutes of 18th Academic Council Meeting

Related to 3/11:

Dr. P.J. Joslin, Dean, School of Biological Sciences presented the minutes of the 18th Academic Council meeting and it was approved by the house.

Agenda 4/11:

Feedback Analysis on Curriculum

Agenda 5/11:

MOOC

Agenda 6/11:

Certificate Course

Agenda 7/11:

CIA Evaluation Pattern

Agenda 8/11:

Website Updation

Agenda 9/11:

Syllabus for Common Skill Based Core

Agenda 10/11:

Report of Semester Examination Results

Agenda 11/11:

Any other matter

The External Experts offered the following suggestions:

Dr. Pooranachandran, The Joint Director of Collegiate Education appreciated the conduct

of online classes during this pandemic situation. He commended the existing Teaching – learning process in the college and said that the initiative towards online teaching is very good.

He questioned the strength of students in M.A. Economics and advised to inform this to the Joint Director's office. He said that the surplus teachers will not be affected. The workload and post will not be compromised. Dr. Sr. A.S.J. Lucia Rose, Principal affirmed it and said that she will intimate.

He appreciated the examination results. He suggested the open book examination system and remote examination system during this pandemic situation. He also advised the institution to take the support from various local industries for Internship.

He advised the college to include 3 years exam result instead of 1 year in the report.

He questioned about the Income and expenditure details in the Controller's Office. Dr. Senthamarai Kannan also questioned the same. Dr. N. Arokiya Mary, the Controller of Examinations explained the details.

Dr. Rajvir Sharma commended the overall report. He advised to evaluate the progress of the learning by sources other than classroom. He also stated that the National Education Policy is a transformational process or effort and there are many provisions in the New Education Policy for Higher Education Institutions. He mentioned that the level of Autonomy of the college is to be linked with the accreditation.

He gave a suggestion to organise a National webinar on New National Education Policy. He questioned the use of technology for the betterment of the students. He said that the outcome of open book system should be seen. He advised to analyse the pros and cons of open book system of examinations before adopting on to the open book system. Dr. Rajvir Sharma advocated that a Mentor Mentee system should be formed for Research.

Mr. Rajvir Sharma, UGC nominee asked whether the students opt for MOOC. To which Dr. B. Serena Margaret, IQAC & MOOC Coordinator confirmed that out of the 187 I PG students who undertook the MOOCs, 135 students passed the examination. She also stated that 20 students received Elite Silver certificates. 2 students, Jeslin Saghana J, Mirnalini Priya M. from I MA English Literature got 5th place in the national level in the MOOC "Short Fiction in Indian English Literature" offered by NPTEL. In the same course, Ms.M.Reeda Albin Mary, Assistant Professor of English (SSC) was the topper at the national level. 8 students from I MA English Literature were chosen by IIT Madras to attend a training programme on "Soft Skills" in their campus. Due to the Covid – 19 Pandemic, the training programme was conducted online.

Dr. B.Serena Margaret also stated that following the suggestion of Mr. Rajvir Sharma, UGC nominee in the previous Governing Body Meeting, UG students were encouraged to enroll in MOOCs. 20 students from I BA & II BA English Literature successfully completed the MOOCs. Mr.Rajvir Sharma appreciated the students for their enthusiastic and active participation in MOOCs. Dr. C. Poorana Chandran, State Government Nominee congratulated the students on their success. Dr. K. Senthamarai Kannan, University Nominee appreciated the students for their meritorious performance in MOOCs. He suggested that the UG students who completed MOOCs should be given awards and certificates. Dr. B. Serena Margaret, IQAC & MOOC Coordinator stated that the students were awarded certificates and prizes during “Zealit” – The Literary Fest. Overall the nominees appreciated the management and the students for their great efforts.

Dr. Senthamarai Kannan appreciated the conduct of the Governing Body Meeting online. He along with Dr. Rajvir Sharma asked the college to send students for internship training, to get fund from the companies, for project or to conduct seminars. To which Dr. Fernando Alexandria, Dean, School of Management of Economics stated that internship training is given to students. She furnished the following details

1. M.H.R.M. students attend 40 days internship training every year during the month of May.
2. UG and PG Computer Science students went for two months and six months respectively to Digi Sailor and Curly Braces – Thoothukudi for Internship Project Development.
3. For the year 2020-2021, 41 students from U.G. & 1 from P.G. Computer Science are undergoing free Internship Training Programme by a team of 7 members working in California. They along with hired trainers provide training in Soft Skills, Computer Skills and Job placement.
4. BBA has applied to Nila Sea Foods for internship.

Dr. Rajvir Sharma and Dr. Senthamarai Kannan appreciated this. Dr. Senthamarai Kannan suggested the open book examinations system.

He questioned Online Feed Back system. He enquired whether feedback is obtained from both faculty and students. To which Dr. P.J. Joslin, Dean, School of Biological Sciences explained that 2150 students gave feedback (80% of students strength) and feedback was given by II, III U.G. & II P.G. Ms. M. Jothimani, Dean, School of Physical & Computing Sciences also stated that at present feedback is given by students and next year it will be taken up from faculty members also.

He asked whether there was any negative comment and to state some positive and

negative feedback. To which Dr. P.J. Joslin, Dean, School of Biological Sciences and Ms. M. Jothimani, Dean, School of Physical & Computing Sciences stated that most of the students gave positive feedback (100% - positive feedback for completing the syllabus and 10% - negative feedback for research). He appreciated the faculty members for completing the full syllabus.

Dr. Senthamarai Kannan advised that if negative feedback is given then it should be analysed to strengthen the institutions. He also advised to encourage the research guides to publish papers in reputed journals. He enquired whether any fund is received from Tamil Nadu State Council for Science and Technology. Dr. Sr. A.S.J. Lucia Rose, Principal and Dr. Sr. C. Shibana, Deputy Principal answered that two students from the Department of Physics and Chemistry received the fund. He said that those students must be appreciated and awarded.

Rev. Sr. Hilda appreciated the online meeting and progress of the college. She suggested that measures must be taken for publishing books & recognition is to be given for the author of the book.

Dr. T. Linda Fernando, Senior faculty member and Associate Professor of Chemistry proposed the vote of thanks and the meeting was concluded.



St. Mary's College (Autonomous), Thoothukudi

Minutes of the Twenty First Meeting of the Governing Body

The Twenty first meeting of the Governing Body was held on 7th January 2021 at 11.00 a.m. through online portal Google Meet. Dr. Sr. A.S.J. Lucia Rose, Principal and Secretary of the Governing Body presided over the meeting. The following members were present:

1. Dr. Sr. A.S.J. Lucia Rose	Secretary
Principal	
2. Sr. Flora Mary	Member
Secretary	
3. Dr. Sr. C. Shibana	Member
Deputy Principal	
4. Dr. N. Arokiya Mary	Member
Controller of Examinations	
5. Dr. L. Jacquiline Leo	Member
Dean, School of Language & Culture	
5. Dr. S. Mary Baptista Janet	Member
Dean, School of Biological Sciences	
6. Ms. M. Jothimani	Member
Dean, School of Physical & Computing Sciences	
7. Dr. Fernando Alexandria	Member
Dean, School of Management & Economics	
8. Ms. A. Amora	Member
Dean of UGC affairs	
9. Dr. B. Serena Margaret	Member
IQAC Coordinator	
10. Dr. T. Linda Fernando	Member
Senior Staff Representative	
11. Rev. Dr. Sr. Mary Gilda	Member
Educationist	
12. Dr. Rajvir Sharma	UGC Nominee
13. Dr. C. Ladha Pooranam	State Govt. Nominee
The Joint Director of Collegiate Education	
14. Dr. K. Senthamarai Kannan	University Nominee

The following members expressed their inability to attend the meeting.

Rev. Sr. Josephine Prema Mary - Chairperson

Sr. A. Jeyarani - Vice Chairperson

The meeting commenced with an invocation to the Almighty after which

Dr. Sr. A.S.J. Lucia Rose, the Principal welcomed the august body.

Agenda 1/9:

Confirmation of Minutes of 20th Governing Body Meeting held on 12th August 2020 at 11.00 a.m.

Related to 1/9:

Ms. A. Amora, Dean of UGC Affairs presented the minutes of the previous meeting.

Agenda 2/9:

Action Taken Report on the recommendations made in the 20th Governing Body Meeting.

Agenda 3/9 :

Confirmation of minutes of 19th Academic Council meeting

Related to 3/9:

Ms. M. Jothimani, Dean, School of Physical & Computing Sciences presented the minutes of the 19th Academic Council meeting and it was approved by the house.

Agenda 4/9:

Students' Portal updation

Agenda 5/9:

Changes implemented in the Examination Pattern due to Pandemic

Agenda 6/9:

Introduction of New Certificate Courses for I UG

Agenda 7/9:

Registration of Institution's Innovation Council (IIC) programme through MoE's Innovation Cell (MIC).

Agenda 8/9:

Report of Semester Examination Results

Agenda 9/9:

Any other matter

The External Experts offered the following suggestions:

Dr. Senthamarai Kannan, University Nominee appreciated the faculty for the smooth conduct of online exams. He clarified the CIA & ESE mark component for which Dr. Sr. A.S.J. Lucia Rose, the principal answered that it was changed and confirmed by the academic council

members. He also asked whether the same CIA & ESE ratio is followed and Dr. N. Arockiya Mary, Controller of Examinations answered that the same ratio is being followed. He requested to change the word questioned to clarified in the minutes of the previous Governing Body meeting and it was changed. He clarified the admission ratio and Sr. Principal explained the admission process and gave the details of the unfilled seats, i.e. in case of science stream both UG & PG, 20% for UG and 10% for PG remains unfilled. It is also less for BBA, Economics & History and for English & Commerce all the seats are filled.

Dr. Rajvir Sharma, UGC Nominee congratulated the college and appreciated the faculty members who have added laurel to the institutions particularly Ms. A. Amora, Dr. T. Priyanka and Dr. B. Geetha Maheswari for receiving awards. He said that it was worth complementing the NET cleared students. He advised to insert the term Ministry of Education instead of MHRD. He asked to include the action taken report of the academic council along with the report the Governing Body. For which Sr. Principal cleared that the academic council was conducted only fifteen days ahead of the Governing Body meeting and so sufficient time was not available for executing the suggestions, thus the action taken report is not attached to the report of the Governing Body. He asked whether any foreign language is offered for which it was answered that it was suggested only in the recent academic council meeting and it was assured that it will be introduced in the near future.

Dr. C. Ladha Pooranam, The Joint Director of Collegiate Education, State Govt. Nominee said that she was proud to participate in the Governing Body meeting of the college. As an alumna she also appreciated the growth of the college over the years and wished the college to continue in its growth and development.

Rev. Dr. Sr. Mary Gilda, Educationist appreciated the progress of the college and also suggested to start courses which will help in the academic development of the students.

Dr. T. Linda Fernando, Senior faculty member and Associate Professor of Chemistry proposed the vote of thanks and the meeting was concluded.

