



St. Mary's College (Autonomous)
Reaccredited with 'A+' Grade by NAAC (Cycle IV)
Thoothukudi



Criterion: III – Research Innovation and Extension
3.1 Promotion of Research Facilities
Research Policy Year: 2018-2023



Academic Policies
Research and Consultancy

Aim

The Research Policy of the institution aims to create and recommend a vibrant research culture among its members of faculty, student community and researchers. It would strengthen their competencies to facilitate active participation in research and related activities. It will pave way to generate academic and economic growth, achieve societal recognition and community development.

Research Advisory Committee

The committee will comprise of the principal as the chairperson, member secretary as the co-ordinator, 9 teachers as members and industry/academia representatives as its members.

Specific Objectives

- The research policy will be applicable to all faculty, students, external experts and industrialists associated with research enterprise of the college.
- To invigorate the institutional capacity for strategic, technical and operational planning, budgeting and exercising control over all the research activities of the college
- To frame rules and regulations, effective techniques and guidelines for the grant of research and other related activities
- To promote transfer of knowledge through consultancy
- To establish a framework to support consultancy activities and services

General Objectives

- To inculcate the research attitude among scholars and to promote them to undertake original research work and study
- To encourage staff to undertake major and minor projects in a wide range of fields
- To enable the staff and students them to present research papers in seminars and conferences and publish articles, chapters and books in UGC approved research journals
- To organize national and international seminars and conferences in collaboration with other institutions, universities and industries and transfer knowledge across the boundaries

- To create and administer a research fund for executing the research facilities of the college
- To render a methodology for a proper coordination of all the research activities of the college
- To integrate research with the curriculum through research projects by the learners
- To provide information about appropriate research opportunities announced by distinct academic research, industry or government organizations
- To establish linkages with the institutions, industries for internship on the job training and sharing of research facilities
- To have tie ups with MoUs for long term relationships with universities, industries, corporate houses to make the researchers do job oriented project work

Significant Functions

The forum will:

- Facilitate the faculty in undertaking research by mobilizing research fund to pursue research
- Provide research facilities such as laboratory equipments, research journals, books and furniture
- Promote a research culture by gearing them to attend conferences, workshops and symposiums
- Encourage the staff and students to do research in collaboration with other institutions and research organizations
- Formulate curriculum for M.Phil and Ph.D programme
- Motivate to establish of specific research units/centres by funding agencies
- Organise seminars/workshops/symposiums/exhibitions to promote research activities
- Send research proposals to funding agencies to support students' projects
- Invite industries to use the research facilities of the college and sponsor research projects
- Approach National organizations such as UGC, ICSSR, DST, DBT, TNSCST to fund major and minor research projects undertaken by the faculty and students
- Develop and adapt an official code of ethics to check malpractices and plagiarism
- Motivate interdepartmental and interdisciplinary research projects
- Induce faculty to publish research articles and books in journal with high citation index to formulate rules and guidelines for research related leave

Consultancy Guidelines:

- Faculty and scholars need to undertake college facilitated consultancy activities and services provided with no conflict to the interests of the institution
- Consultation services can involve industries, factories, institutions and other knowledge societies
- Decisions and approval to consultancy services should be made by the head of the department and institutional head
- The consultancy proposal should be a short term contract making minimal use of college resources
- The college is not liable for the performance or result of the consultation activities
- College name shall not be used unless permitted by written approval from the college authority/ research center
- Faculty/Scholars are fully responsible for all aspects of their individual consultancy and use of college equipment and resources
- The college/research center are subject to review suspected policy violation by consultant and make appropriate actions to close the consultation activities
- There is no provision to assign new staff during the period of consultation services
- The policy prohibits to publish the results of the consultancy activities
- Consultancy includes the source of income to consultant and to the college for research promotion

The Research and Consultancy Policy will substantially contribute to enriching quality in the teaching learning process and overall growth of the institution as a premier portal in the realm of Higher Education.

Code of Conduct for Teachers

St. Mary's as a premier institution is esteemed for the value it imbues to its students. Ethics and code of behavior is the prime component of its entire system of functioning. The institution drafts code of conduct to each of its members, so that they are worthy and honourable to induct discipline and ethical behavior in the other. This is to ensure a uniform code of sharing responsibility to right and harmonious living in the campus and bear testimony to the values imbibed to the society at large.

Moral Conduct

- Have a belief in any religion or conviction to instill faith in belief system
- Be with humility, simplicity and modesty
- Be confident, courageous and righteous to establish truth