



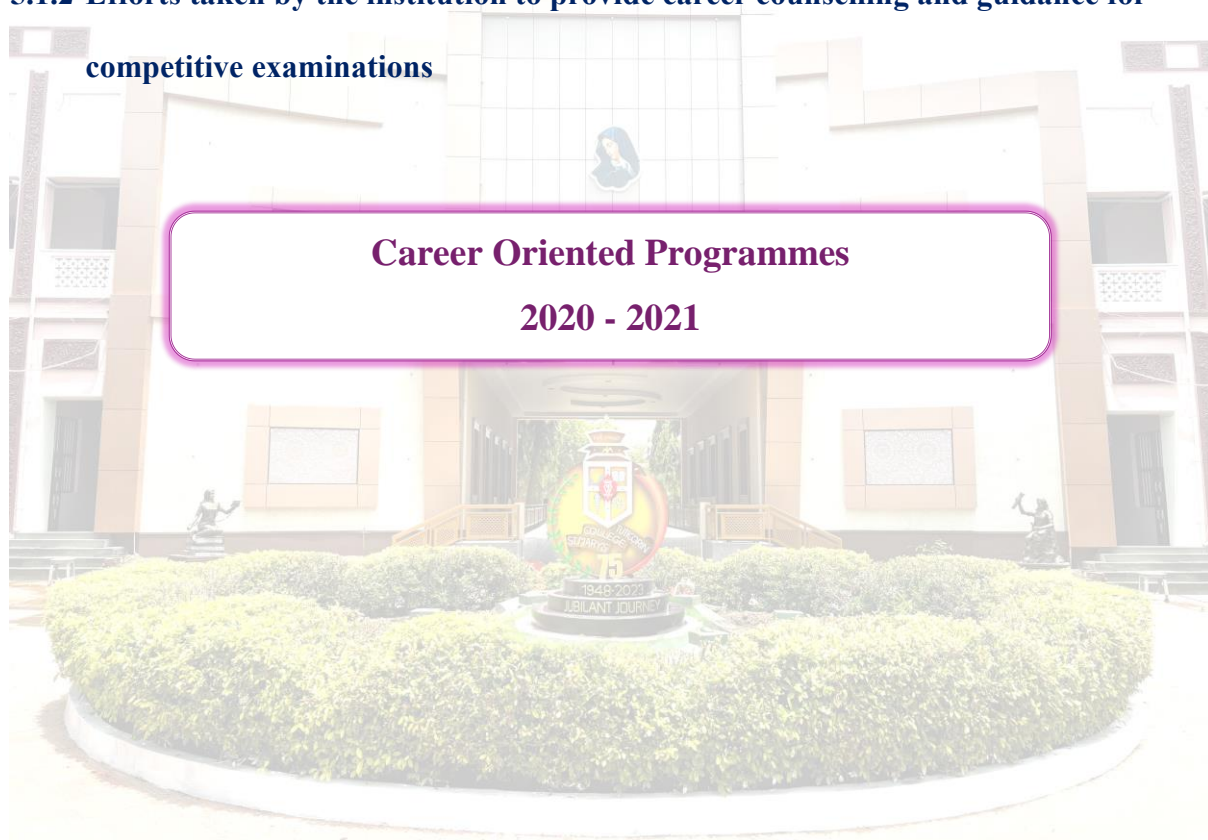
**St. Mary's College (Autonomous)**  
Reaccredited with 'A+' Grade by NAAC (Cycle IV)  
Thoothukudi



**Criterion: V - Student Support and Progression**  
**5.1 - Student Support**  
Year: 2018-2023



### **5.1.2 Efforts taken by the institution to provide career counselling and guidance for competitive examinations**

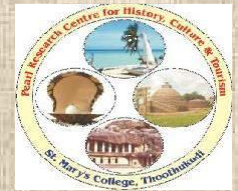


**Career Oriented Programmes**  
**2020 - 2021**

*Lina Rose*  
**Principal**  
St. Mary's College (Autonomous)  
Thoothukudi-628 001.



**St. Mary's College (Autonomous)**  
**Re – accredited with A+ grade by NAAC (4<sup>th</sup> Cycle)**



**Thoothukudi, Tamil Nadu**

**Department of History**

**Offers**

## **CAREER ORIENTED COURSE**

### **TALLY ERP 9**



**Hurry up  
Enroll Today**

**Duration 30 hours**

**Course code: 20CAHI51**

#### **Learning Module**

Basic of Accounting – Company Info.  
Opening Balance and Debit note and Credit note – Accounts with Inventory  
Cost Category and Cost Centre – Track Additional cost of Purchase.  
Price List – Stock Category – Standard Rate – Journal.  
Tax –VAT – FBT – Service Tax – TCS.

#### **Learning Outcomes**

##### **Basic Tally**

- Company Creation
- Cost Center & Cost Category
- Price List
- Stock Category
- Double VAT & GST

##### **Advanced Tally**

- Bill of Materials
- Tax Collected at Source
- Budget & Credit Management
- Service Tax
- Payroll System

- Manufacturing Journal
- Use Different Actual and Bill Quantity
- Track Additional cost of Purchase
- Collection of Tax at Source

### **Course outcome**

Excel the Industry requirements of Today  
Real Time Learning on Licenced Software  
100% Placement Assistance

### **TRAINING METHODOLOGY**

Practicals-Lab Facilitator

presentations Video clips

Individual action plan

Exercises

**Certificate**

**Take Aways**

**Advancement  
in Job Career**



**Join us You are Welcome**

**St. Mary's College (Autonomous) – Thoothukudi**

**Department of History**

**Certificate Course for III UG**

**Career Orientation Programme – Tally ERP 9**

**Duration 30 hours**

**Course code: 20CAHI51**

**Course Objectives:**

- To avail job opportunities in enterprises.
- To develop technical skills.

**Unit – I** Basic of Accounting – Introduction of Tally – Groups – Function of Key – Company Info.

**Unit – II** Accounts only – Opening Balance and Debit note and Credit note – Bill wise Details – Accounts with Inventory – Discount Calculation.

**Unit – III** Manufacturing Journal and Bill of Material – Cost Category and Cost Centre – Budget – Use Different Actual and Bill Quantity – Track Additional cost of Purchase – Zero Value Entered.

**Unit – IV** Price List – Stock Category – Standard Rate – Journal.

**Unit – V** Tax –VAT [Value Added Tax] – FBT [Fringe Benefit Tax] – Service Tax – TCS [Collection of Tax at Source].

**Recommended Text Book:**

Ashok K Nadhani Simple Financial Accounting, BPS Publications, 2012.

**St. Mary's College (Autonomous) – Thoothukudi**  
**(Re-accredited with 'A' Grade by NAAC)**

Schedule for the Certificate Course Programme for the year 2020-2021

Participants of the course: III B.A. (History)

Semester: VI

Time: 3.00 p.m. to 4.00 p.m.

Total Hours: 30

Career Orientation Programme – Tally ERP 9

S. No	Date	Day	16	28.01.2021	Friday
1	15.12.2020	Tuesday	17	01.02.2021	Monday
2	16.12.2020	Wednesday	18	02.02.2021	Tuesday
3	17.12.2020	Thursday	19	03.02.2021	Wednesday
4	18.12.2020	Friday	20	04.02.2021	Thursday
5	21.12.2020	Monday	21	05.02.2021	Friday
6	11.01.2021	Monday	22	18.02.2021	Thursday
7	12.01.2021	Tuesday	23	19.02.2021	Friday
8	13.01.2021	Wednesday	24	22.02.2021	Monday
9	18.01.2021	Monday	25	23.02.2021	Tuesday
10	19.01.2021	Tuesday	26	01.03.2021	Monday
11	20.01.2021	Wednesday	27	03.03.2021	Wednesday
12	21.01.2021	Thursday	28	04.03.2021	Thursday
13	22.01.2021	Friday	29	08.03.2021	Monday
14	25.01.2021	Monday	30	10.03.2021	Wednesday
15	27.01.2021	Wednesday			

**Staff in Charge: Ms. S. Sheela, M.A, M.Phil.**

**Instructor: Ms. Sahaya Sharmila**

[illegible]

	11/12/2016	12/12/2016	13/12/2016	14/12/2016	15/12/2016	16/12/2016	17/12/2016	18/12/2016	19/12/2016	20/12/2016	21/12/2016	22/12/2016	23/12/2016	24/12/2016	25/12/2016	26/12/2016	27/12/2016	28/12/2016	29/12/2016	30/12/2016	31/12/2016	1/1/2017	2/1/2017	3/1/2017	4/1/2017	5/1/2017	6/1/2017	7/1/2017	8/1/2017	9/1/2017	10/1/2017	11/1/2017	12/1/2017	13/1/2017	14/1/2017	15/1/2017	16/1/2017	17/1/2017	18/1/2017	19/1/2017	20/1/2017	21/1/2017	22/1/2017	23/1/2017	24/1/2017	25/1/2017	26/1/2017	27/1/2017	28/1/2017	29/1/2017	30/1/2017	31/1/2017	1/2/2017	2/2/2017	3/2/2017	4/2/2017	5/2/2017	6/2/2017	7/2/2017	8/2/2017	9/2/2017	10/2/2017	11/2/2017	12/2/2017	13/2/2017	14/2/2017	15/2/2017	16/2/2017	17/2/2017	18/2/2017	19/2/2017	20/2/2017	21/2/2017	22/2/2017	23/2/2017	24/2/2017	25/2/2017	26/2/2017	27/2/2017	28/2/2017	29/2/2017	30/2/2017	31/2/2017	1/3/2017	2/3/2017	3/3/2017	4/3/2017	5/3/2017	6/3/2017	7/3/2017	8/3/2017	9/3/2017	10/3/2017	11/3/2017	12/3/2017	13/3/2017	14/3/2017	15/3/2017	16/3/2017	17/3/2017	18/3/2017	19/3/2017	20/3/2017	21/3/2017	22/3/2017	23/3/2017	24/3/2017	25/3/2017	26/3/2017	27/3/2017	28/3/2017	29/3/2017	30/3/2017	31/3/2017	1/4/2017	2/4/2017	3/4/2017	4/4/2017	5/4/2017	6/4/2017	7/4/2017	8/4/2017	9/4/2017	10/4/2017	11/4/2017	12/4/2017	13/4/2017	14/4/2017	15/4/2017	16/4/2017	17/4/2017	18/4/2017	19/4/2017	20/4/2017	21/4/2017	22/4/2017	23/4/2017	24/4/2017	25/4/2017	26/4/2017	27/4/2017	28/4/2017	29/4/2017	30/4/2017	1/5/2017	2/5/2017	3/5/2017	4/5/2017	5/5/2017	6/5/2017	7/5/2017	8/5/2017	9/5/2017	10/5/2017	11/5/2017	12/5/2017	13/5/2017	14/5/2017	15/5/2017	16/5/2017	17/5/2017	18/5/2017	19/5/2017	20/5/2017	21/5/2017	22/5/2017	23/5/2017	24/5/2017	25/5/2017	26/5/2017	27/5/2017	28/5/2017	29/5/2017	30/5/2017	31/5/2017	1/6/2017	2/6/2017	3/6/2017	4/6/2017	5/6/2017	6/6/2017	7/6/2017	8/6/2017	9/6/2017	10/6/2017	11/6/2017	12/6/2017	13/6/2017	14/6/2017	15/6/2017	16/6/2017	17/6/2017	18/6/2017	19/6/2017	20/6/2017	21/6/2017	22/6/2017	23/6/2017	24/6/2017	25/6/2017	26/6/2017	27/6/2017	28/6/2017	29/6/2017	30/6/2017	1/7/2017	2/7/2017	3/7/2017	4/7/2017	5/7/2017	6/7/2017	7/7/2017	8/7/2017	9/7/2017	10/7/2017	11/7/2017	12/7/2017	13/7/2017	14/7/2017	15/7/2017	16/7/2017	17/7/2017	18/7/2017	19/7/2017	20/7/2017	21/7/2017	22/7/2017	23/7/2017	24/7/2017	25/7/2017	26/7/2017	27/7/2017	28/7/2017	29/7/2017	30/7/2017	31/7/2017	1/8/2017	2/8/2017	3/8/2017	4/8/2017	5/8/2017	6/8/2017	7/8/2017	8/8/2017	9/8/2017	10/8/2017	11/8/2017	12/8/2017	13/8/2017	14/8/2017	15/8/2017	16/8/2017	17/8/2017	18/8/2017	19/8/2017	20/8/2017	21/8/2017	22/8/2017	23/8/2017	24/8/2017	25/8/2017	26/8/2017	27/8/2017	28/8/2017	29/8/2017	30/8/2017	31/8/2017	1/9/2017	2/9/2017	3/9/2017	4/9/2017	5/9/2017	6/9/2017	7/9/2017	8/9/2017	9/9/2017
--	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	----------	----------	----------	----------	----------	----------	----------	----------

## Grade Sheet

**Course Title : TALLY ERP 9**

**Year : 2020-2021**

**Instuctor : Ms. S. Sheela**

ADAIKKALA JEENSHA A	A
ADLIN M	A
AJI S	O
AJITHA KETHSIYAL A	O
ANGEL P	O
ANITHA C	A
BANIMATHA A	A
BRITTA PRIYATHARSHINI S	A
CATHELINE CHRISTEL R	A
DISOBHA V	O
GODSI T	A
GOWSIGA DEVI R	A
JEBA X	A
JEMILA MERLIN JENIS I	A
JUDESLIN E	A
KAVIYA SELVI V	A
MANIMEKALAI K	A
MANJU M	O
MARGRAT NEVANCY A	O
MARIA DAYANA S	A
MARIA ESTHER VINNOLI J	A
MARIAJENIFA B	A
MARIA REVINA M	A
MARIA SHAMLA A	A
MARIA VALAR SNOPHA R	A
MUNIESWARI K	O
MUTHU MARIAMMAL K	O
NANTHINI M	O
NANTHINI R	
PABILA J	A
ROOBI V	O
RUBIYA M	B
SANGEETHA A	A
SANGEETHA K	A
SARANYA K	A

SARANYA R	A
SIVAKANI C	O
SNEGA M	O
SUBASHINI N	A
SUSIQUEEN S	A
THERESH ANUSHYA P	A

## **Report of the Certificate Course 2020-2021**

Tally was offered as Certificate Course by the Department of History from December 15<sup>th</sup> 2020 – 10<sup>th</sup> March 2021 to the III year B.A. History students. Ms. S. Sheela was the Instructor and the course was held after the regular college hours from 3 p.m to 4 p.m for a total of 30 hours. The students were made to appear for an oral/ written test at the end of the programme and were issued certificates with Grade levels according to their percentage of attendance. 48 students enrolled and 41 students were benefitted out of this programme.



**St. Mary's College (Autonomous) -Thoothukudi**

**(Re-accredited with A Grade by NAAC)**

**(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)**



**This is to certify that  
Ms. A. Adaikala Jeensha - 18AUHI01**

**III B.A History  
has successfully completed the Certificate Course on**

**Tally ERP 9 conducted during the academic year 2020-2021 with A Grade.**

A handwritten signature in black ink, appearing to read 'A. Adaikala Jeensha'.

Instructor

A handwritten signature in black ink, appearing to read 'Lucia Rose'.

Principal

**ST .MARY'S COLLEGE (AUTONOMOUS),  
THOOTHUKUDI**



**Re- accredited with A<sup>+</sup> Grade by NAAC (4<sup>th</sup> Cycle)**



**Thoothukudi, Tamil Nadu**

**Department of Economics  
offers  
Career Oriented Programme  
on**

**TALLY. ERP 9**

**Course Code: 20CAEC51**

**2020-2021**

**(III B.A. Economics)**

**Certificate Course Brochure**

## **Aim**

- Students learn the basics of accounting, including journal entries, ledgers, trial balance, and balance sheets
- The course usually covers Goods and Services Tax (GST) concepts and how to apply them in Tally, along with other taxation practices relevant to businesses
- Tally ERP 9 offers reporting tools essential for business analysis

## **Objectives**

- This includes mastering Tally ERP 9 for accurate financial transactions, such as ledger creation, voucher entry, and generating financial statements like balance sheets, profit & loss statements, and cash flow statements
- to build expertise in handling GST, VAT, TDS, and other applicable taxes in Tally ERP 9, helping students manage tax processes efficiently and stay compliant with regulatory standards
- Students learn to manage inventory, track stock levels, and handle payroll operations, including employee salaries, bonuses, deductions, and other payroll components, helping to streamline HR and inventory processes

## **Course Outcomes**

- Designed to impart knowledge regarding concepts of Financial Accounting  
Tally is an accounting package which is used for learning to maintain accounts
- Opportunity to get placements in different offices as well as companies in Accounts departments
- Learn how to create single and multiple ledgers, group creation, budget, inventory groups and other functions.
- Students learn to prepare final accounts in tally along with cash flow statements and inventory analysis reports.
- Accounting with Tally certificate course is not just theoretical program, but it also includes continuous practice, to make students ready with required skill for employability in the job market.

# Syllabus

<b>TALLY. ERP 9</b>
<b>Users Interface and Company Management</b>
<b>Masters- Ledgers &amp; Groups</b>
<b>Accounting Voucher</b>
<b>Inventory Voucher</b>
<b>Stock Transfers</b>
<b>Manufacturing Vouchers</b>
<b>Batch wise Details</b>
<b>Voucher Types and Class</b>
<b>Point of Sales</b>
<b>Budgets and controls in Tally</b>
<b>Party Ledger Analysis</b>
<b>Financial Reports</b>
<b>Export, Import, Backup and Restore</b>
<b>Tax Deducted at Source(TDS)</b>
<b>Payroll Accounting in Tally</b>
<b>Multi – Currency</b>
<b>Printing Reports</b>
<b>Miscellaneous</b>
<b>Shortcut Keys</b>
<b>Daybook in Tally</b>
<b>Goods and Services Tax (GST)</b>

## Schedule

**III Year**

**Course Code: 20CAEC51**

**Total Hrs: 40(2 Hrs per day)**

**Course In-Charge: Ms. P.Jeyalakshmi**

**Staff In-Charge: Dr. D. Rathi**

S.No	Date	Day
1	14.12.2020	Monday
2	15.12.2020	Tuesday
3	16.12.2020	Wednesday
4	17.12.2020	Thursday
5	11.01.2021(Online)	Monday
6	12.01.2021(Online)	Tuesday
7	18.01.2021	Monday
8	19.01.2021	Tuesday
9	20.01.2021	Wednesday
10	21.01.2021	Thursday
11	22.01.2021	Friday
12	25.01.2021	Monday
13	27.01.2021	Wednesday
14	29.01.2021	Friday
15	01.02.2021	Monday
16	02.02.2021	Tuesday
17	03.02.2021	Wednesday
18	04.02.2021	Thursday
19	05.02.2021	Friday
20	17.02.2021	Wednesday

**Attendance**

YEAR		MONTH		GENERAL ATTENDANCE REGISTER	
வருஷம்		மாதம்		பொதுமாதிரி வருஷம் பற்றிவை	
Certificate Course		Career		Oriented Programme - Tally	
Serial No.	Name	Designation	Time at which employment commences	Time at which employment ceases	Signature
வரிசை எண்	பெயர்	தகுதி	தொடக்கம்	முடிவு	கையொப்பம்
			14.12.2020	15.12.2020	16.12.2020
			17.12.2020	18.12.2020	19.12.2020
			20.12.2020	21.12.2020	22.12.2020
			23.12.2020	24.12.2020	25.12.2020
			26.12.2020	27.12.2020	28.12.2020
			29.12.2020	30.12.2020	31.12.2020
			1.1.2021	2.1.2021	3.1.2021
			4.1.2021	5.1.2021	6.1.2021
			7.1.2021	8.1.2021	9.1.2021
			10.1.2021	11.1.2021	12.1.2021
			13.1.2021	14.1.2021	15.1.2021
			16.1.2021	17.1.2021	18.1.2021
			19.1.2021	20.1.2021	21.1.2021
			22.1.2021	23.1.2021	24.1.2021
			25.1.2021	26.1.2021	27.1.2021
			28.1.2021	29.1.2021	30.1.2021
			31.1.2021	1.2.2021	2.2.2021
			3.2.2021	4.2.2021	5.2.2021
			6.2.2021	7.2.2021	8.2.2021
			9.2.2021	10.2.2021	11.2.2021
			12.2.2021	13.2.2021	14.2.2021
			15.2.2021	16.2.2021	17.2.2021
			18.2.2021	19.2.2021	20.2.2021
			21.2.2021	22.2.2021	23.2.2021
			24.2.2021	25.2.2021	26.2.2021
			27.2.2021	28.2.2021	29.2.2021
			30.2.2021	31.2.2021	1.3.2021
			2.3.2021	3.3.2021	4.3.2021
			5.3.2021	6.3.2021	7.3.2021
			8.3.2021	9.3.2021	10.3.2021
			11.3.2021	12.3.2021	13.3.2021
			14.3.2021	15.3.2021	16.3.2021
			17.3.2021	18.3.2021	19.3.2021
			20.3.2021	21.3.2021	22.3.2021
			23.3.2021	24.3.2021	25.3.2021
			26.3.2021	27.3.2021	28.3.2021
			29.3.2021	30.3.2021	31.3.2021
			1.4.2021	2.4.2021	3.4.2021
			4.4.2021	5.4.2021	6.4.2021
			7.4.2021	8.4.2021	9.4.2021
			10.4.2021	11.4.2021	12.4.2021
			13.4.2021	14.4.2021	15.4.2021
			16.4.2021	17.4.2021	18.4.2021
			19.4.2021	20.4.2021	21.4.2021
			22.4.2021	23.4.2021	24.4.2021
			25.4.2021	26.4.2021	27.4.2021
			28.4.2021	29.4.2021	30.4.2021
			1.5.2021	2.5.2021	3.5.2021
			4.5.2021	5.5.2021	6.5.2021
			7.5.2021	8.5.2021	9.5.2021
			10.5.2021	11.5.2021	12.5.2021
			13.5.2021	14.5.2021	15.5.2021
			16.5.2021	17.5.2021	18.5.2021
			19.5.2021	20.5.2021	21.5.2021
			22.5.2021	23.5.2021	24.5.2021
			25.5.2021	26.5.2021	27.5.2021
			28.5.2021	29.5.2021	30.5.2021
			31.5.2021	1.6.2021	2.6.2021
			3.6.2021	4.6.2021	5.6.2021
			6.6.2021	7.6.2021	8.6.2021
			9.6.2021	10.6.2021	11.6.2021
			12.6.2021	13.6.2021	14.6.2021
			15.6.2021	16.6.2021	17.6.2021
			18.6.2021	19.6.2021	20.6.2021
			21.6.2021	22.6.2021	23.6.2021
			24.6.2021	25.6.2021	26.6.2021
			27.6.2021	28.6.2021	29.6.2021
			30.6.2021	1.7.2021	2.7.2021
			3.7.2021	4.7.2021	5.7.2021
			6.7.2021	7.7.2021	8.7.2021
			9.7.2021	10.7.2021	11.7.2021
			12.7.2021	13.7.2021	14.7.2021
			15.7.2021	16.7.2021	17.7.2021
			18.7.2021	19.7.2021	20.7.2021
			21.7.2021	22.7.2021	23.7.2021
			24.7.2021	25.7.2021	26.7.2021
			27.7.2021	28.7.2021	29.7.2021
			30.7.2021	31.7.2021	1.8.2021
			3.8.2021	4.8.2021	5.8.2021
			6.8.2021	7.8.2021	8.8.2021
			9.8.2021	10.8.2021	11.8.2021
			12.8.2021	13.8.2021	14.8.2021
			15.8.2021	16.8.2021	17.8.2021
			18.8.2021	19.8.2021	20.8.2021
			21.8.2021	22.8.2021	23.8.2021
			24.8.2021	25.8.2021	26.8.2021
			27.8.2021	28.8.2021	29.8.2021
			30.8.2021	31.8.2021	1.9.2021
			3.9.2021	4.9.2021	5.9.2021
			6.9.2021	7.9.2021	8.9.2021
			9.9.2021	10.9.2021	11.9.2021
			12.9.2021	13.9.2021	14.9.2021
			15.9.2021	16.9.2021	17.9.2021
			18.9.2021	19.9.2021	20.9.2021
			21.9.2021	22.9.2021	23.9.2021
			24.9.2021	25.9.2021	26.9.2021
			27.9.2021	28.9.2021	29.9.2021
			30.9.2021	1.10.2021	2.10.2021
			3.10.2021	4.10.2021	5.10.2021
			6.10.2021	7.10.2021	8.10.2021
			9.10.2021	10.10.2021	11.10.2021
			12.10.2021	13.10.2021	14.10.2021
			15.10.2021	16.10.2021	17.10.2021
			18.10.2021	19.10.2021	20.10.2021
			21.10.2021	22.10.2021	23.10.2021
			24.10.2021	25.10.2021	26.10.2021
			27.10.2021	28.10.2021	29.10.2021
			30.10.2021	31.10.2021	1.11.2021
			3.11.2021	4.11.2021	5.11.2021
			6.11.2021	7.11.2021	8.11.2021
			9.11.2021	10.11.2021	11.11.2021
			12.11.2021	13.11.2021	14.11.2021
			15.11.2021	16.11.2021	17.11.2021
			18.11.2021	19.11.2021	20.11.2021
			21.11.2021	22.11.2021	23.11.2021
			24.11.2021	25.11.2021	26.11.2021
			27.11.2021	28.11.2021	29.11.2021
			30.11.2021	1.12.2021	2.12.2021
			3.12.2021	4.12.2021	5.12.2021
			6.12.2021	7.12.2021	8.12.2021
			9.12.2021	10.12.2021	11.12.2021
			12.12.2021	13.12.2021	14.12.2021
			15.12.2021	16.12.2021	17.12.2021
			18.12.2021	19.12.2021	20.12.2021
			21.12.2021	22.12.2021	23.12.2021
			24.12.2021	25.12.2021	26.12.2021
			27.12.2021	28.12.2021	29.12.2021
			30.12.2021	31.12.2021	1.1.2022

வருஷம்

மாதம்

பொதுவான வருகை பதிவேடு

mine Tally

Only

Serial No.	Name	Designation	Time at which employment commences	Time at which employment ceases	Date							Signature	
					14.12.2020	15.12.2020	16.12.2020	17.12.2020	18.01.2021	19.01.2021	20.01.2021		
29	Monisha.R (Left)				L	L	L	L	L	L			
30	Motcha Selvin.I				x	x	x	a	a	x	x		
31	Nithya.P				x	x	x	x	a	x			
32	Nivetha.J				x	x	x	x	x	x			
33	Nivetha kalyani.M				a	x	x	a	a	a	a		
34	Paniyammal.V				x	x	x	x	a	x			
35	Raja Nandhini.S				a	a	x	a	a	x			
36	Rajona.E				a	x	x	a	x	a			
37	Reena.Y				x	x	x	a	x	x			
38	Resma.J				a	x	x	a	x	x			
39	Rex.A (Left)				L	L	L	L	L	L			
40	Santra.Gt				x	x	x	x	x	x			
41	Saranya.S				x	a	x	x	x	a			
42	Sathiya.S				x	x	a	x	a	a			
43	Selva Lakshini				x	a	x	x	x	x			
44	Sherlin.A				x	x	x	x	x	x			
45	Siborai.L				a	x	x	a	x	x			
46	Sinthiya.M				x	x	x	a	a	a			
47	Sneha.B				x	x	x	x	x	x			
48	Snowber.A				x	x	x	x	x	x			
49	Sudha.A				x	x	x	x	x	x			
50	Suganya.Gt				a	a	x	a	a	x			
51	Suhashini.R				x	a	a	x	a	a			
52	Simansha.A				x	x	a	x	a	x			
53	Valan Arasi Jeba.P				a	a	a	a	x	x			
54	Vijaya Lakshimi.M				x	x	x	a	x	x			
55	Vinitha.A				x	a	x	a	x	a			

## Grade Sheet

**St. Mary's College (Autonomous), Thoothukudi**

**III B.A. Economics**

**Certificate Course – Career Oriented Programme**

**Tally.ERP 9 – 2020-2021**

Sl.no	Student Name	Mark	Grade
1	ABINA.G	55	B Grade
2	ABINAYA SUMATHI.S	60	A Grade
3	AKILA.K	54	B Grade
4	ANTONY MARIA ESTHER	60	A Grade
5	ANTONY MILKIYA.A	50	B Grade
6	ANUSUYA.S	55	B Grade
7	AROKIA SELVI.	55	B Grade
8	BALA SELVAMATHI.P	59	B Grade
9	BRINDHA.S	55	B Grade
10	CHRISTIKA.M	53	B Grade
11	DIVYA.K	54	B Grade
12	GOWSALYA.M	52	B Grade
13	IRUTHAYA MISHA.J	56	B Grade
14	ISWARYA.K	70	A Grade
15	JACULIN SINTHIYA ISHA.J	60	A Grade
16	JELCIYA.T	75	A Grade
17	JENISTA.J	56	B Grade
18	JIJANCY.F	60	A Grade
19	KARPAGA NANDHINI.D	54	B Grade
20	KAYATHRI.G	53	B Grade
21	LAKSHMI.C	60	A Grade
22	LURDU MARISHA.A	52	B Grade
23	MARIA PRADEEPA.Y	55	B Grade
24	MARIA JASMINE.M	53	B Grade
25	MARIA JOSEPHINE NISHOBA.X	54	B Grade
26	MARIA. NISHANTHI.S	55	B Grade
27	MICHEAL EBINA.A	75	A Grade
28	MICHEAL RAMYA.N	50	B Grade
29	MOTCHA SELVIN.I	55	B Grade
30	NITHIYA.P	60	A Grade
31	NIVETHA.J	50	B Grade

32	NIVETHA KALYANIM		
33	PANIYAMMAL.V	60	A Grade
34	RAJA NANDHINI	55	B Grade
35	RAJONA.E	53	B Grade
36	REENA.Y	55	B Grade
37	RESMA.J	50	B Grade
38	SANTRA.G	75	A Grade
39	SARANYA.S	75	A Grade
40	SATHIYA.S	52	B Grade
41	SELVA LAKSHMI.V	53	B Grade
42	SHERLIN.A	60	A Grade
43	SIBORAL.L	75	A Grade
44	SINDHIYA.M	55	B Grade
45	SNEHA.B	56	B Grade
46	SNOWBER.A	60	A Grade
47	SUDHA.A	70	A Grade
48	SUHASHINI.R	50	B Grade
49	SUGANYA.G	56	B Grade
50	A.SUMANSHA	51	B Grade
51	VALAN ARASI JEBA.P	50	B Grade
52	VIJAYA LAKSHMI.M	56	B Grade
53	VINITHA.A	57	B Grade
		60	A Grade



P. Jayalakshmi  
9/3/21

## Course Report

Department of Economics offered Career Oriented Programme on Tally. ERP 9 for III year B. A. Economics students in the academic year 2020-2021 from 14th December 2020 to 17<sup>th</sup> February 2021. It introduced uses of accurate financial transactions and submits financial report. A total of 53 students got benefit out of 55 students in this certificate course. This enabled students to be familiar with emerging trends in Tally. ERP 9. The certificate course was 40 hours duration course. The certificate course instructor was Ms. Jeyalakshmi. The certificate course class was held in both odd and even semester.

# Certificate



# St. Mary's College (Autonomous)

Re-accredited with A<sup>+</sup> grade by NAAC (4<sup>th</sup> Cycle)

Thoothukudi, Tamil Nadu



## Department of Botany

*Offers*

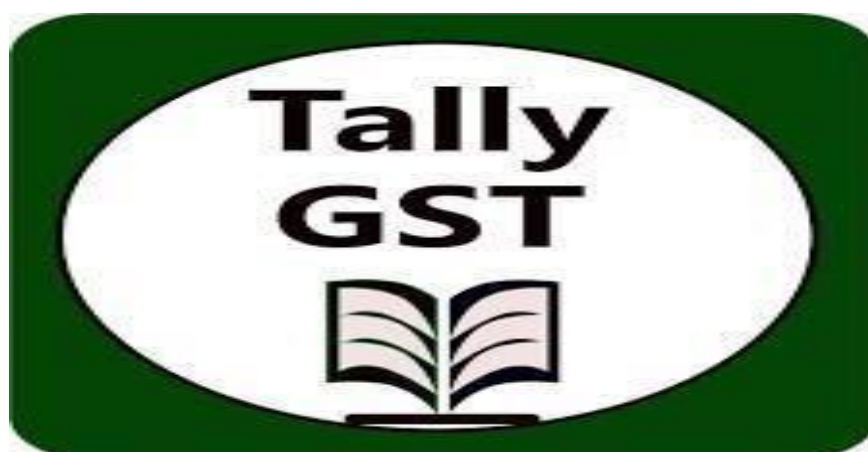
*Certificate Course on*

**Tally with GST**

*For III UG Students*

**Course Code: 20CABO51**

**Duration : 30 Hours**



**2020-2021**

<b>St. Mary's College(Autonomous), Thoothukudi</b>	
<b>Department of Botany</b>	
<b>2020-2021</b>	
<b>Certificate Course –Tally with GST</b>	
<b>Course Code :20CABO51</b>	<b>Duration: 30 Hours</b>

### **AIM**

The course Tally with GST equip the students with the necessary skills and knowledge to effectively use Tally software for accounting and GST compliance, enabling them to streamline their financial processes and ensure adherence to GST regulations.

### **OBJECTIVES**

1. Familiarize students with the Tally interface, navigation, and features.
2. Teach students the fundamentals of accounting principles and how they apply in Tally.
3. Provide a comprehensive understanding of GST, its structure, and its implications for businesses.
4. Explain different GST rates, classifications, and exemptions.
5. Guide students on how to configure Tally for GST, including setting up company profiles, tax rates, and ledgers.
6. Instructon how to create GST- compliant invoices and bills.
7. Train students on recording various types of transactions (sales, purchases, expenses, etc.) in Tally.
8. Demonstrate how to manage stock and inventory in compliance with GST regulations.

## **COURSE OUTCOMES**

**After the successful completion of the course, participants will be able to:**

- Demonstrate confidence in using Tally for day-to-day accounting tasks.
- Understand and implement GST regulations within Tally, ensuring compliance with the law.
- Accurately record financial transactions and generate GST- compliant invoices and reports.

<b>St. Mary's College (Autonomous), Thoothukudi</b>	
<b>Department of Botany</b>	
<b>2020-2021</b>	
<b>Certificate Course –Tally with GST</b>	
<b>Course Code: 20CABO51</b>	<b>Duration: 30Hours</b>

**UNIT I:** Basic concepts in GST

**UNIT II :** Configuring GST in Tally, ERP 9: Company setup, Enabling goods and service tax, GST classification Creating mastes: Creating purchase ledgers,creating sales ledgers

**UNIT III:** Creating integrate GST, CGST, SGST, ledgers, creating party ledger  
Creating stock items Entering transaction: Creating purchase voucher without inventory,Creating purchase invoice with default GST class,

**UNIT IV:** Printing sales invoie, Creating sales invoice-with selection of GST class, Creating sales invoice with multiple VAT rates, Creating sales invoice using voucher.

**UNITV:** Accounting for return of goods: Sales return, purchase returns

*m. Alony*  
THE HEAD, DEPARTMENT OF BOTANY  
St. Mary's College, Tuticorin.

# Department of Botany

2020–2021

## III B.Sc. BOTANY

Certificate course –Tally with GST

Course code: 20CABO51

Duration: 30Hours

Course Title : Tally with GST

Year : 2020 – 2021

Instructor : Mr. Jacob

### Course Schedule

S. No	Date
1.	14.12.2020
2.	15.12.2020
3.	16.12.2020
4.	17.12.2020
5.	18.12.2020
6.	22.12.2020
7.	18.01.2021
8.	19.01.2021
9.	22.01.2021
10.	25.01.2021
11.	27.01.2021
12.	29.01.2021
13.	01.02.2021
14.	02.02.2021
15.	03.02.2021
16.	04.02.2021
17.	05.02.2021
18.	05.02.2021
19.	15.02.2021
20.	17.02.2021
21.	19.02.2021
22.	22.02.2021
23.	23.02.2021
24.	24.02.2021
25.	25.02.2021

  
(THE HEAD, DEPARTMENT OF BOTANY)  
St. Mary's College, Tuticorin

*Department of Botany , St. Mary's College (Autonomous), Thoothukudi*

---

		Tally With GST - 2020-21																											
		14/12/20	15/12/20	16/12/20	17/12/20	18/12/20	19/12/20	20/12/20	21/12/20	22/12/20	23/12/20	24/12/20	25/12/20	26/12/20	27/12/20	28/12/20	29/12/20	30/12/20	31/12/20	1/1/21	2/1/21	3/1/21	4/1/21	5/1/21	6/1/21	7/1/21	8/1/21	9/1/21	10/1/21
Reg No	Name																												
17nu8048	Kamatchi Iswarya A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
18Au8001	Aishwarya V	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
02	Anila M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
04	Anikka V	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
05	Anusika M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
06	Archana M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
10	Dharshini M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
18	Grizy Epziba G	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
13	Gowdsalya K	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
11	Harini R	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
15	Idhayaajothi M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
16	Inukhaya Sharon X	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
17	Jermira I	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
19	Kanaga M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
21	Kanvalya R	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
22	Lydia I	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
23	Loo. Kumini S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
24	Mahalakshmi A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
25	Manimekala R	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
26	Maria Ansheela B	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
27	Maria Infant. Preethi J	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
28	Maria Jaka A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
29	Maria Preciya S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
30	Maria Rachel Anushya S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
32	Namuga Jothi M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
33	Mukthubharathi G	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
35	Pelchiammal K	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
36	Ponmani E	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
37	Praisly J	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
38	Prem Mary A (left)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
40	Sathya M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
41	Selva Priya M	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
42	Selvi D	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
43	Selvi S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
44	Shunmuga Priya S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
45	Suba Lakshmi S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
46	Subba Lakshmi C	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
47	Varukha A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
48	Vibha T	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x

x m. Culary  
THE HEAD, DEPARTMENT OF BOTANY  
St. Mary's College, Tuticorin

**Grade Sheet**

**Course Title : Tally with GST**

**Year : 2020 – 2021**

**Instructor : Mr. Jacob**

S. No.	Name	Grade
1	V.Aishwarya	B
2	M.Akila	O+
3	V.Anikka	A
4	M.Anushika	O
5	M.Archana	O+
6	M.Dharshini	O+
7	G.Glory Epsiba	A
8	K.Gowsalya	O
9	R.Harini	O
10	M.Idhaya Jothi	O
11	X.Iruthaya Sharan	O
12	I.Jermina	A
13	M.Kanaga	O
14	R.Kowsalya	O+
15	I.Lidiya	A
16	S.Loorthumini	O
17	A. Maha Lakshmi	O+
18	R.Manimekala	O
19	B.Maria Ansheela	O+
20	J.Maria Inbant Preethi	O+
21	A.Maria Jeba	O
22	S.Mariya Preeciya	O
23	S.Mariya Roselin Anushiya	O
24	M.Muruga Jothi	A
25	G.Muthu Bharathi	O+
26	K.Petchiammal	O
27	E.Ponmari	O+
28	J.Praisya	O+
29	M.Sathya	O+
30	M.Selva Priya	O+
31	D.Selvi	O
32	S.Selvi	O

*Department of Botany , St. Mary's College (Autonomous), Thoothukudi*

33	S. Shunmuga Priya	A
34	S. Suba Lakshmi	O
35	C. Subbu Lakshmi	O
36	A. Vanitha	O
37	T. Vithya	B
38	A. Kamatchi Iswarya	A

  
 THE HEAD, DEPARTMENT OF BOTANY  
 St. Mary's College, Tuticorin

## **Department of Botany**

**2020–2021**

### **III B.Sc. BOTANY**

**Certificate course –Tally with GST**

**Course code: 20CABO51**

### **Report**

Tally with GST, certificate course offered by the Department of Botany from 14<sup>th</sup> December 2020 to 25<sup>th</sup> February 2022 to the III year B. Sc. Botany students for 30 hours. Mr. Jacob was the instructor and the course was held in online mode after the class hours from 2.30p.m.to 3.30 p.m. The students were made to appear for computer based/ written test at the end of the programme and certificates were issued with Grade levels. The number of students enrolled 39 and benefitted out of this programme is 38.

*m. Alony*  
THE HEAD, DEPARTMENT OF BOTANY  
St. Mary's College, Tuticorin.

**ST. MARY'S COLLEGE (Autonomous), THOOTHUKUDI**  
**(Re-accredited with 'A' Grade by NAAC)**



**CAREER ORIENTED PROGRAMME**

**CERTIFICATE**

This is to certify that **Ms. V. AISHWARYA (18AUBO01)** of III B.Sc. Botany has successfully completed the Certificate Course on **Tally with GST** conducted during the academic year **2020 – 2021** with **B** Grade.

  
Instructor

  
Principal

**ST. MARY' S COLLEGE (AUTONOMOUS)**

Re-accredited with 'A+' Grade by NAAC (4<sup>th</sup> Cycle)

**Thoothukudi, Tamilnadu.**

**DEPARTMENT OF PHYSICS**

**CAREER ORIENTED COURSE**

**On**

**WEB PAGE DESIGNING**



**Course code: 20CAPH51**

**Duration: 30 Hours**

**Instructor**

**Mr. M. Santhosh Kumar**

**Aim:**

This course aims to provide students with foundational skills in web design and the essential tools and techniques for creating and editing digital publications and images using Adobe PageMaker and Adobe Photoshop.

**Objective:**

By the end of this course, students will be able to design and edit professional-grade documents and images, utilizing industry-standard software tools to enhance visual presentation and content quality.

**Course Outcomes**

- Understand the principles of creating an effective web page, including an in-depth consideration of information architecture.
- Become familiar with graphic design principles that relate to web design and learn how to implement theories into practice.
- Develop skills in analyzing the usability of a web site.
- Understand how to plan and conduct user research related to web usability.

**St. Mary's College (Autonomous), Thoothukudi**  
**Department of Physics**  
**Career Oriented Course Syllabus - III B.Sc., Physics – 2020-2021**  
**WEB PAGE DESIGNING** **Time: 30 hours**

---

**Unit 1:**

Introduction to web designing

**Unit 2: Adobe PageMaker**

- ❖ Create publication
- ❖ Menu bar
- ❖ Tool Box
- ❖ Explanations of Toolbox
- ❖ The Pasteboard
- ❖ Bullets and Numbering
- ❖ Printing

**Unit 3: Adobe Photoshop**

- ❖ Setting up Document
- ❖ Page size and Orientation
- ❖ Resolution
- ❖ Colour Mode
- ❖ Back Ground Contents
- ❖ Opening an Image from Disk
- ❖ Tool Box
- ❖ Details of Photoshop Tools
- ❖ Detailed Layout of the Photoshop Tools
- ❖ Edit Image with Adobe Photoshop
- ❖ Correcting Scanned Image
- ❖ Repair a Damaged Image
- ❖ Remove an Object
- ❖ Cropping and Resizing
- ❖ Altering Images
- ❖ Working with Layer

**ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI.**

**CAREER ORIENTED COURSE**

**COURSE SCHEDULE**

**Course Title:** Web Page Designing

**Year:** 2020 - 2021

**Instructor:** Mr. M. Santhosh Kumar

**Staff in charge:** Ms. P. Dhanalakshmi

**Duration :** 30 Hours

S.NO	DATE
1.	15.12.2020
2.	16.12.2020
3.	17.12.2020
4.	18.12.2020
5.	22.12.2020
6.	11.01.2021
7.	12.01.2021
8.	18.01.2021
9.	19.01.2021
10.	20.01.2021
11.	21.01.2021
12.	22.01.2021
13.	25.01.2021
14.	29.01.2021
15.	02.02.2021
16.	03.02.2021
17.	05.02.2021
18.	17.02.2021
19.	19.02.2021
20.	22.02.2021
21.	23.02.2021
22.	24.02.2021
23.	02.03.2021
24.	03.02.2021

Reg No.	Name	15+16	17-19	10-12	20-22	23-25	26-28	29-31	32-34	35-37	38-40	41-43	44-46	47-49	50-52
AUPH01	Anishaya Prathna R.	X	X	X	X	X	X	X	X	X	X	X	X	X	X
AUPH02	Ani Berlin C	X	X	X	X	X	X	X	X	X	X	X	X	X	X
AUPH03	Annai Thanga Selva Sarojini S.	X	X	X	X	X	X	X	X	X	X	X	X	X	X
AUPH04	Anita Agnes Virgin A.	X	X	X	X	X	X	X	X	X	X	X	X	X	X
AUPH05	Antony Clarisha Dorel C.	a	x	a	x	x	x	x	x	x	x	x	x	x	a
AUPH06	Anushya Devi M.	y	x	x	x	x	x	x	x	x	x	x	x	x	i
AUPH07	Bavani Lakshmi A.	y	x	x	x	a	x	x	x	x	x	x	x	x	i
AUPH08	Bavinsha A.	x	x	x	x	x	a	x	x	x	x	x	x	x	t
AUPH09	Bhavani M.	y	x	x	x	x	x	x	x	x	x	x	x	x	i
AUPH11	Chandia A.	y	x	x	x	x	x	x	x	x	x	x	x	x	i
AUPH12	Christy Chitra J.	a	x	x	x	a	x	x	x	x	x	x	x	x	i
AUPH13	Daffodil R.	x	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH14	Diana Kynika S.	y	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH15	Dina VJ	y	x	x	x	a	a	x	x	x	x	x	x	x	e
AUPH16	Doshni JB	y	x	x	x	x	a	x	x	x	x	x	x	x	p
AUPH17	Gajji Kiruba Rao S	x	x	x	x	a	x	a	x	x	x	x	x	x	y
AUPH18	Giana Binitha A.	y	x	x	x	a	x	x	x	x	x	x	x	x	x
AUPH19	Ishanya M	x	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH20	Jaya Divyani V.	y	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH22	Jothi Machado R.	y	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH23	Kalashree Dhyanai R	x	y	x	x	x	x	x	x	x	x	x	x	x	e
AUPH24	Koushika K	x	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH25	Linga Charanini JT	x	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH26	Mahalakshmi J	x	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH27	Mani Mathiga Sachin A	x	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH28	Marimela VS	x	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH29	Meenany A	x	a	x	x	x	x	x	x	x	x	x	x	x	e
AUPH30	Mohamed Shifara M.	y	a	x	x	x	x	x	x	x	x	x	x	x	e
AUPH31	Nuthu Anushya V	x	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH32	Nystica Gomon/Gj	y	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH33	Nvetha J	x	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH34	Pavithra Das K V	a	x												
AUPH35	Prasanna Dishni K	y	x	a	x	x	x	x	a	x	x	x	x	x	e
AUPH37	Radhika u.s.	y	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH38	Roxana K	y	x	x	x	a	x	x	x	x	x	x	x	x	e
AUPH39	Salem Abiraya A	x	x	x	a	x	x	x	x	a	x	x	x	x	e
AUPH40	Shamugapriya S	x	a	x	x	x	a	x	x	x	x	x	x	x	e
AUPH41	Sneha TJ	y	a	x	x	x	x	x	a	x	x	x	x	x	e
AUPH42	Snekha M	y	x	x	x	x	x	x	x	x	x	x	x	x	e
AUPH43	Subalakshmi C	y	x	x	x	x	a	x	x	x	x	x	x	x	e
AUPH44	Subalakshmi P	x	x	a	x	x	a	x	x	x	x	x	x	x	e
AUPH45	Subalatha K	y	x	x	x	x									

Reg. No.	Names	16-12-9	16-12-9	17-12-9	18-12-9	19-01-9	19-01-9	20-01-9	21-01-9	22-01-9	23-01-9	24-01-9	25-01-9	26-01-9	27-01-9	28-01-9	29-01-9	30-01-9	31-01-9	01-02-9	02-02-9	03-02-9	04-02-9	05-02-9	06-02-9	07-02-9	08-02-9	09-02-9	10-02-9	11-02-9	12-02-9	13-02-9	14-02-9	15-02-9	16-02-9	17-02-9	18-02-9	19-02-9	20-02-9	21-02-9	22-02-9	23-02-9	24-02-9	25-02-9	26-02-9	27-02-9	28-02-9	29-02-9	30-02-9	31-02-9																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
3AUPH46	Torany P.	Y	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

## GRADE SHEET

S. NO.	NAMES	GRADE
1.	Akshaya Prabha .R	O
2.	Ani Rexlin .C	O
3.	Annai Thanga Selva Sarojini .S	A
4.	Anto Agnes Virgin .A	O
5.	Antony Clarisha Demel .C	O
6.	Anushiya Devi .M	A
7.	Bavani Lakshmi .A	O
8.	Bevinsha .A	A
9.	Bhavani.M	NIL
10.	Chandia .A	A
11.	Christy Chitra .J	O
12.	Daffodil .R	A
13.	Deena Liyonika .S	O
14.	Divya .V	O
15.	Doshini .J B	A
16.	Giftty Kiruba Roni .S	A
17.	Gana Brintha .A	A
18.	Ishwarya .M	O
19.	Jaya Darsene .V	O
20.	Jolin Machado .R	A
21.	Kalishree Dharani .R	O
22.	Koushika .K	A
23.	Linga Dharshini .J	A

24.	Mahalakshmi .J	O
25.	Mani Karthiga Sakthi .A	A
26.	Mani Mala .S	O
27.	Meckancy .A	A
28.	Mohammad Shifana .M	O
29.	Muthu Anushiya .V	A
30.	Mystica Gomez .G	O
31.	Nivetha .J	A
32.	Pavithra .K	O
33.	Priyanka Dishni .K	A
34.	Rathika .K S	O
35.	Roxina .K	A
36.	Shalom Abinaya .A	O
37.	Shanmugapriya .S	A
38.	Sneha .J	A
39.	Snekha .M	O
40.	Subalakshmi .C	O
41.	Subalakshmi .P	O
42.	Subalatha .K	A
43.	Terancy .P	A
44.	Trefilla Missier .S	O
45.	Vijaya Lakshmi .T	O
46.	Yuthith .S	A

## Report of the Career Oriented Course 2020-2021

Web Page Designing was offered as Career Oriented Course by the Department of Physics from 15.12.2020 – 03.02.2021 to the III year B.Sc., Physics students. Mr. M. Santhosh Kumar was the Instructor and the course was held after the regular college hours, spanning a total of 30 hours. The students were made to appear for an oral and written test at the end of the course and were issued certificates with grade levels according to their percentage of attendance. 46 students were enrolled and 45 benefitted out of this course.

## Certificate





**St. Mary's College, (Autonomous)**  
**Thoothukudi, Tamil Nadu**

**(Re – accredited with 'A+' grade by NAAC)**

# **DEPARTMENT OF MATHEMATICS**

**OFFERS**

## **CAREER ORIENTED PROGRAMME**

**ON**

## **DESKTOP PUBLISHING**

## **COURSE CODE:20CMT51**



## **Aim**

To provide students with practical skills and knowledge in desktop publishing for creating visually appealing and professional digital and print publications.

## **Objectives**

- ◆ Familiarize students with key desktop publishing software and tools.
- ◆ Develop skills in layout design, typography, and color application.
- ◆ Teach techniques for image editing and color enhancement.
- ◆ Enable students to produce various types of publications, including brochures, newsletters, and flyers.
- ◆ Encourage creativity and effective problem-solving through hands-on projects.

## **Course Outcomes**

Upon completion, students will be able to:

- ◆ Utilize desktop publishing software proficiently to design documents.
- ◆ Create balanced and visually engaging layouts using typography and color principles.
- ◆ Edit and enhance images for professional-quality output.
- ◆ Prepare documents for both print and digital formats, following industry standards.
- ◆ Apply creative and technical skills to produce well-designed, impactful publications.

## **SYLLABUS**

### **PHOTOSHOP**

- Painting Tools
- Brush Settings
- Making Selections
- Filling and stroking
- Layers
- Advanced Layers
- Text
- Drawing
- Using Channels and Masking
- Manipulating images
- Getting to know the work area
- Using Adobe Bridge
- Basic Photo Corrections
- Retouching and Repairing
- Working with selections
- Layer Basics
- Masks and channels

- Correcting and enhancing digital photographs
- Topographic design
- Vector drawing techniques
- Advanced Layer techniques
- Vector Compositing
- Creating Links within an image
- Creating rollover web visuals
- Animating GIF images for the web
- Producing and printing

## COREL DRAW

Getting started with Corel Draw, Introduction to Corel Draw, Features of Corel Draw, Corel Draw Interface, Tool Box, Moving from Adobe Illustrator to Corel Draw, Common Tasks

- ❖ Drawing and Coloring, Selecting Objects, Creating Basic Shapes, Reshaping Objects, Organizing objects, Applying colorfills and Outlines
- ❖ Mastering with Text, Text Tool Artistic and paragraph text, Formatting Text, Embedding Objects into text, Wrapping Text around Object, Linking Text to Objects
- ❖ Applying Effects, Power of Blends Distortion, Contour Effects, Envelopes, Lens effects, Transparency, Creating Depth Effects, Power Clips
- ❖ Working with Bitmap Commands, Working with Bitmaps, Editing Bitmaps, Applying effects on Bitmaps, Printing
- ❖ Corel Draw- Web resources, Internet Tool bar, Setting your webpage, Exporting files, Creating buttons with rollover effects

## PAGE MAKER

Getting Started with PageMaker, PageMaker Interface, Creating a New Document, Managing Document Layer, Creating & Editing Text, Working with Edit Story, Managing Text as an Object

- ❖ Working with Text and Graphics, Using Graphics, Applying Colors to Graphics, Framing Graphics, Cropping and masking Graphics, Working with Layers, Working with Master pages, Working with Plug-ins, Using Text Wrap
- ❖ Using Advanced Features, Creating a PDF Document in PageMaker, Working with Data Merger, Using Scripts, Using Object Linking and Embedding, Color Separation Capabilities, Printing.

**St.Mary's College (Autonomous), Thoothukudi**

**III B.Sc. Mathematics**

**Career Oriented Programme**

**Course Schedule**

**Course Title : Desktop Publishing**

**Course Code : 20CAMT51**

**Year : 2020-2021**

**Staff Incharge : Dr. J. Arul Jestti**

**Instructor : Ms. M. Jeyalakshmi**

<b>S.No.</b>	<b>Date</b>	<b>Day</b>
1.	14.12.2020	Monday
2.	15.12.2020	Tuesday
3.	16.12.2020	Wednesday
4.	17.12.2020	Thursday
5.	18.12.2020	Friday
6.	18.01.2021	Monday
7.	19.01.2021	Tuesday
8.	20.01.2021	Wednesday
9.	21.01.2021	Thursday
10.	22.01.2021	Friday
11.	25.01.2021	Monday
12.	27.01.2021	Wednesday
13.	29.01.2021	Friday
14.	01.02.2021	Monday
15.	02.02.2021	Tuesday
16.	03.02.2021	Wednesday
17.	23.02.2021	Tuesday
18.	24.02.2021	Wednesday
19.	25.02.2021	Thursday
20.	01.03.2021	Monday
21.	02.03.2021	Tuesday
22.	03.03.2021	Wednesday

## ST. MARY'S COLLEGE

**(Autonomous) THOOTHUKUDI - 628 001.**

2020 - 2021

FOR THE MONTH OF

S. No.	Name of Pupils	1	2	3	4	5	6	7	8	9	10
1	AMALA AMISHA M	a	a	a	x	x	x	a	a	a	a
2	ANITHA MATHI. P	x	x	x	a	x	a	x	x	x	a
3	ANUSHYA DEVI. A	x	x	a	x	x	a	a	x	x	a
4	ARCHANA. G	x	x	x	x	x	a	x	x	x	x
5	ARUL MOZHI. M	a	x	x	x	x	a	x	x	x	a
6	BASIL SARAH. A	x	x	x	x	x	x	x	x	x	x
7	BRINDHA B	a	x	x	x	x	x	a	x	x	x
8	CHARLET JENISHA J	x	a	x	x	a	a	x	x	x	a
9	CHELLAMMAL P	x	x	a	x	x	x	x	x	x	x
10	DEEPIKA. A	x	x	x	x	x	x	x	x	x	a
11	DELLINI SUGERTHA D	x	a	x	x	x	x	x	x	a	x
12	DHARSHANA MISHAL. P	x	x	x	x	x	x	x	x	x	x
13	DONI LIMRA M	x	x	x	x	x	a	a	a	a	a
14	ELIZEBETH SOOSMA A	x	x	x	x	x	x	x	x	x	x
15	EMIBHA.S	x	x	x	a	a	x	x	a	a	a
16	EMIMA. P	x	x	x	x	x	a	x	x	x	x
17	ESBA. J	x	x	x	x	x	a	a	a	x	x
18	HERINA H	x	x	x	x	x	a	a	a	x	x
19	JASHMINE. N	x	x	x	x	x	a	a	a	x	x
20	JEMINA R	x	a	a	x	x	a	x	x	x	x
21	JENCY. P	a	x	x	x	x	a	x	x	x	x
22	JENITA ADLINDE. G	x	x	a	x	x	a	x	x	x	x
23	JESSICA VAZ. B	x	x	a	x	x	x	x	a	x	a
24	JOAN SILVIYA. G	x	x	x	x	x	x	x	x	x	x
25	KALAIVANI. K	a	x	x	x	x	a	a	a	x	x
26	KEERTHIKA. M	x	x	x	x	x	x	x	x	x	x
27	LAKSHMI PRIYA VS	x	x	x	x	x	x	x	x	a	x
28	LITONI A	x	x	x	x	x	x	x	x	x	x
29	LIRANCITHA. B	x	x	x	x	x	x	x	x	x	x
30	LOURDUTHANGA GANANAMICHEAL. T	x	x	x	x	x	a	a	a	x	x
31	MARIA STEPHIN. X	x	x	x	x	x	x	x	x	x	x
32	MARIYA LURDU ABIYA. N	x	x	x	x	x	x	a	x	x	x
33	MUTHUMARI. K	x	x	a	x	x	a	x	x	a	a
34	MUTHURAMU. P	x	x	x	x	a	x	x	a	x	x
35	PRETHI. S	x	x	x	x	x	x	x	x	x	x
36	RANIA DEVI. K	x	x	a	x	x	a	x	x	a	x
37	RANJITHA. M	x	x	x	x	x	x	x	x	x	x
38	RATHNA ABISHA. A	x	x	x	a	x	x	x	x	a	x
39	RISHIBA. S	x	x	x	x	x	x	a	x	a	x
40	SALINI. M	x	x	a	x	x	a	x	x	x	a
41	SEFERINA. C	x	x	x	x	x	x	x	x	x	x
42	SEYAD ALI FATHIMA. M	x	x	x	x	x	x	x	x	a	x
43	SINI. DIVYA. A	x	x	x	a	a	x	x	x	x	x
44	SIVAGAMI. M	x	x	a	x	x	x	x	x	x	x
45	SNOWTHISHIA. S	x	x	x	x	x	x	x	x	x	a
46	SURIYA PRABHA. A	a	a	x	x	x	a	a	a	x	x
47	VANITHA. S	x	x	x	x	x	x	a	x	x	x

[illegible]

# ST. MARY'S COLLEGE REGISTER OF ATTENDANCE

S. No.	Name of Pupils	1	2	3	4	5	6	7	8	9	10
48	VEERALAKSHMI. V	x	a	x	x	x	a	x	x	x	x
49	VINISHNO ANGELIN.M.	a	a	a	x	x	x	x	x	x	x
		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

14/12  
15/12  
16/12  
17/12  
18/12  
19/12  
20/12  
21/12  
22/12

(Autonomous) THOOTHUKUDI - 628 001.

FOR THE MONTH OF

2020 - 2021

11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
a	a	x	x	x	x	a	x	x	x											
x	x	x	x	x	x	x	x	x	x	x										
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓										

25/1  
27/1  
29/1  
1/2  
2/2  
3/2  
4/2  
5/2  
6/2  
7/2  
8/2  
9/2  
10/2  
11/2  
12/2  
13/2  
14/2  
15/2  
16/2  
17/2  
18/2  
19/2  
20/2  
21/2  
22/2  
23/2  
24/2  
25/2  
26/2  
27/2  
28/2  
29/2  
30/2  
31/2

**St.Mary's College (Autonomous), Thoothukudi**  
**III B.Sc. Mathematics**  
**Career Oriented Programme**  
**Grade Sheet**

**Course Title : Desktop Publishing**  
**Course Code : 20CAMT51**  
**Year : 2020-2021**  
**Staff Incharge : Dr. J. Arul Jestti**  
**Instructor : Ms. M. Jeyalakshmi**

S.No.	Name	Reg No.	Grade
1	AMALA AMISHA M	18AUMT01	A
2	ANITHA MATHI P	18AUMT02	O
3	ANUSHYA DEVI A	18AUMT03	A
4	ARCHANA G	18AUMT04	O
5	ARUL MOZHI M	18AUMT05	O
6	BASIL SARAH A.	18AUMT07	O
7	BRINDHA B	18AUMT09	O
8	CHARLET JENISHA J	18AUMT11	O
9	CHELLAMMAL P	18AUMT12	O
10	DEEPIKA A	18AUMT13	O
11	DEILINI SUGEIRTHA D	18AUMT14	O
12	DHARSHANA MISHAL P	18AUMT16	O
13	DONI LIMRA M	18AUMT17	O
14	ELIZEBETH SOOSMA A	18AUMT18	A
15	EMIBHA S	18AUMT19	A
16	EMIMA P	18AUMT20	A
17	ESBA J	18AUMT21	O
18	HERINA H	18AUMT22	O
19	JASMINE N	18AUMT23	O
20	JEMINA R	18AUMT24	O
21	JENCY P	18AUMT25	Absent
22	JENITA ADLINDE G	18AUMT26	O
23	JESSICA VAZ R	18AUMT27	O
24	JOAN SILVIYA G	18AUMT28	O
25	KALAIVANI K	18AUMT29	O
26	KEERTHIKA M	18AUMT30	O
27	LAKSHMI PRIYA V S	18AUMT31	O
28	LIJONI A	18AUMT32	O
29	LIRANCITHA R	18AUMT33	O
30	LOURDUTHANGAGNANAMICHEAL T	18AUMT34	O
31	MARIA STEPHINO X	18AUMT35	A

32	MARIYA LURDU ABIYA N	18AUMT36	O
33	MUTHUMARI K	18AUMT37	O
34	MUTHURAMU P	18AUMT38	O
35	PRETHI S	18AUMT39	A
36	RAMADEVI K	18AUMT40	A
37	RANJITHA M	18AUMT41	O
38	RATHNA ABISHA A	18AUMT42	O
39	RISHIBA S	18AUMT43	O
40	SALINI M	18AUMT44	O
41	SEFFRINA C	18AUMT45	O
42	SEYAD ALI FATHIMA M	18AUMT46	O
43	SINI DIVYA A	18AUMT48	O
44	SIVAGAMI M	18AUMT49	O
45	SNOWTHISHA S	18AUMT50	O
46	SURIYA PRABHA A	18AUMT51	O
47	VANITHA S	18AUMT52	O
48	VEERALAKSHMI V	18AUMT53	A
49	VINISHNO ANGELIN M	18AUMT55	O

**St.Mary's College (Autonomous), Thoothukudi**  
**III B.Sc. Mathematics**

**2020-2021**

**Career Oriented Programme**

**Report**

The Department of Mathematics organized a Career-Oriented Programme on Desktop Publishing for the III B.Sc. Mathematics students for the academic year 2020-2021. This programme, which aimed to equip students with essential skills in graphic design, layout, and publishing software, commenced on 14th December 2020. It spanned over 40 hours, concluding on 03<sup>rd</sup> March 2021. Out of 49 enrolled students, 48 students completed the course successfully. The curriculum was meticulously designed to cover both fundamental concepts and advanced techniques in desktop publishing. The sessions provided flexible learning opportunities, enabling participants to balance their academic and professional commitments with skill development. As they embark on their careers, these participants are now equipped with the necessary tools to excel in the dynamic field of desktop publishing. A total of 48 students benefited from this programme.



**ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI**  
(Re-accredited with 'A+' Grade by NAAC)

**CERTIFICATE**

This is to certify that

**JOAN SILVIYA G - 18AUMT28**

III B.Sc. Mathematics

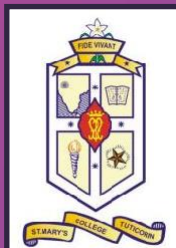
has successfully completed the Career Oriented Programme on  
**DESKTOP PUBLISHING** conducted during the academic year 2020 - 2021 with O Grade.

*M. Jayalathani*  
Instructor

*Lucia Rose*  
Principal



# 1 year Certificate Course 2020 - 2021



**ST. MARY'S COLLEGE (AUTONOMOUS)**  
(RE-ACCREDITED WITH A+ GRADE BY NAAC)  
THOOTHUKUDI - 628001, TAMILNADU

Name of the course: Spoken English  
Offered to : I UG Students  
Course Code: 20CUSE11  
Duration: 30 hours

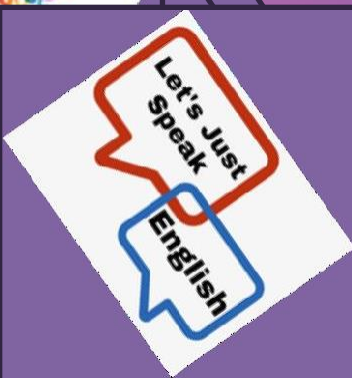
**Aim:** To enhance the fluency, accuracy, and complexity in communication, often for professional, academic, or social purposes.

## Objectives:

- **Achieve Fluency and Precision:** Enable the students to communicate fluently and accurately in complex discussions, using advanced vocabulary and grammatical structures.
- **Develop Advanced Writing and Reading Skills:** Equip the students with the ability to write detailed, coherent essays and reports, and comprehend sophisticated written texts like academic articles and literary works.

## Outcome:

- ✓ **Increased Employability:** Communicate effectively in professional settings, enhancing their qualifications for jobs that require advanced English proficiency, such as business communication, presentations, and negotiations.
- ✓ **Improved Professional Writing and Communication:** Draft formal reports, emails, and proposals, as well as confidently engage in meetings, interviews, and discussions in a professional environment.



## Syllabus

### UNIT I

Ice breaking activities - Self-introduction - Analysis of students' vocabulary level - Recollecting words {vocabulary} - Video comprehension

### UNIT II

Framing sentences - Analysing their sentence formation - Word chain Bragging game (enhances their involvement in the class and also enriches their imagination) - Bamboozle activities - Simple listening- to enhance listening skills

### UNIT III

Speaking activities - Breaking hesitations through fun speaking activities - Jumbled sentences - Holiday fun- to reconnect with the students after a break -Rearranging the sentences to frame a story

### UNIT IV

Describe the picture - Reframing the sentence - Creating their own story with the given pictures – increases fluency - Intense listening - Retrospective games-to enhance speaking skills

### UNIT V

Enacting a skit with a moral - Communication games - Crack the code - Choose your pack- enrich the sentence structure - Hints developing – evaluation.

# **St.Mary's College (Autonomous), Thoothukudi**

(Re- accredited with A+ grade by NAAC)

## **I UG Certificate Course Schedule**

**Total : 30 Hours**

<b>S.No</b>	<b>Date</b>	<b>Hours</b>
1.	14.12.2020	1 Hour
2.	15.12.2020	1 Hour
3.	16.12.2020	1 Hour
4.	17.12.2020	1 Hour
5.	18.12.2020	1 Hour
6.	22.12.2020	1 Hour
7.	18.01.2021	1 Hour
8.	19.01.2021	1 Hour
9.	20.01.2021	1 Hour
10.	21.01.2021	1 Hour
11.	22.01.2021	1 Hour
12.	25.01.2021	1 Hour
13.	27.01.2021	1 Hour
14.	29.01.2021	1 Hour
15.	01.02.2021	1 Hour
16.	02.02.2021	1 Hour
17.	03.02.2021	1 Hour
18.	04.02.2021	1 Hour
19.	05.02.2021	1.5 Hours
20.	22.02.2021	1.5 Hours
21.	24.02.2021	1.5 Hours
22.	26.06.2021	1.5 Hours
23.	01.03.2021	1.5 Hours
24.	03.03.2021	1.5 Hours
25.	11.03.2021	2 Hours
<b>Total</b>		<b>30 hours</b>

**Spoken English**  
**Class-I**

**Staff Incharge :** **Ms.V.Muthukalaivani** ( Ph.No. 9500676907)  
Ms.X.Amala Steffi (Ph.No. 9944062987)

**Instructor :** Ms.A.Annie Varsha (Ph.No.9789525633)

**Total No. of Students: 55**

<b>Name of the Student</b>	<b>Department</b>
CHITHRA DEVI C	Zoology
GAYATHRI S	Zoology
GNANA SOBIYA A	Zoology
INITHA I	Zoology
JENIFER MARY S	Zoology
MADHUMITHA M	Zoology
MARIA CLAMENT ANUSHIYA J	Zoology
MASHA C	Zoology
MICHEAL PRADEEBA A	Zoology
PETCHIAMMAL S	Zoology
PRINCY R	Zoology
RABIKA P	Zoology
SAHAYAMERLIN J	Zoology
SARON A	Zoology
SELVA ANITTA PRIYA J	Zoology
SHOBANADEVI T	Zoology
SIVA BHARATHI S	Zoology
SNEHA A	Zoology
THANGA ROSELIN J	Zoology
VINOTHINI P	Zoology
ISWARYA L	History
ISWARYA S	History
JERLIN S	History
KAVITHA V	History
KIRUBASHINI X	History
MARIA JOSMINE SANTHIYA R	History
MARIA ANTONY ENOSIYA J	History
SELVI	History
MUTHUMEENA V	History

PAVITHRA S	History
ROSY K	History
SABANA AFRIN M	History
SAHAYA RIJI J	History
SATHYA K	History
SNOWVIYA A	History
AMALI JOAN SOPHIA A	Economics
AMIRTHA VARSHNI K	Economics
ANGEL JEBA R	Economics
ANUSIYA M	Economics
FRANCIS MEKLIN SMILA X	Economics
GAYATHIRI G	Economics
HARISHMA T	Economics
MAHALAKSHMI R	Economics
MARIA DELPHIN S	Economics
MARIA FATHIMA RESHMA P	Economics
DHANU SHREE T	B.B.A.
GRACY A	B.B.A.
OLIVE EVANGELIN PEREIRA J	B.B.A.
PETCHI PAVITHRA M	B.B.A.
RITICKA K B	B.B.A.
Arul Saranya.M	B.Com Regular
Brightni.J	B.Com Regular
Mani Megala.K	B.Com Regular
Maria Kutty.M	B.Com Regular
Mary Sheeba.R	B.Com Regular

**Spoken English**  
**Class-II**

**Staff Incharge :** Ms.M.Reeda Albin Mary ( Ph.No. 8056565447)  
Ms.B.Lilly Pushpam (Ph.No. 9488917424)

**Instructor :** Ms.Jebarathinam Nancy Juliet (Ph.No.7708053768)

**Total No. of Students : 56**

Name of the Student	Department
MELCIYA ANCILIN.A	Physics
VARSHA.A	Physics
SEGU PRIYA.S	Physics
EVANGELIN.A	Physics
ABI NIVETHA.S.V	Physics
GEETHAPRIYA.R	Physics
ANNA SWATHI.S	Physics
SNOWFINA.E E	Physics
THARENEYA.K	Physics
SHARON GUNARATHY.P	Physics
PREENA.P	Physics
SUNDHARAMMAL @GAYATHIRI.S	Physics
MARIA ESTHER THERASA.P	Physics
ABINAYA S	Botany
ANTONY ABINAYA J	Botany
BAGAVATHI M	Botany
GAYATHRI K.	Botany
KEBINA K	Botany
MARIA BENCIYA M	Botany
MARISWARI S	Botany
RAJA ROHINI M	Botany
SAHAYA JULISHA M	Botany
SINDHUJA V	Botany
MIYENSIYA M	Economics
MUTHU MARISH VIMALA R	Economics
NANDHINI M	Economics
ROSAN FATHIMA S	Economics
RUTH WESLEY A	Economics
SESU MARIA KEMI P	Economics
SHERIN W	Economics

UMA SAKTHI S	Economics
VIJAYASANTHI K	Economics
ANANDHAM NITHIYA V	Computer Science
AROCKIA STEFI A	Computer Science
DEVA ZIBONI J	Computer Science
DURGA DHARSINI M	Computer Science
LAKSHMI PRABHA M	Computer Science
MARIAMMAL J	Computer Science
MARIO JOHANA P	Computer Science
MOHIDEEN SYEDALI FATHIMA M	Computer Science
MONISHA BABY A	Computer Science
NIVETHIKHA G	Computer Science
PON MANJULA M	Computer Science
POOMIGA R	Computer Science
PRIYANKA V	Computer Science
SANTHIYA S	Computer Science
SEETHA LAKSHMI N	Computer Science
SHERWINSCA H	Computer Science
SRIRAMAPRIYA V	Computer Science
VALARSHEEBA M	Computer Science
VIJAYA SANKARI J	Computer Science
MuthuLakshmi.A	B.Com Regular
Parkavi.V	B.Com Regular
Ramalakshmi.M	B.Com Regular
Stasno.A	B.Com Regular
Abinaya . M	B.Com Regular

**Spoken English**  
**Class-III**

**Staff Incharge :** Dr.A.Saleth Mary Vetriselvi( Ph.No. 9566306690)  
Dr.P.Jeyamary (Ph.No. 9095765016)

**Instructor :** Nivitha (Ph.No.9003780851)

**Total No. of Students : 51**

Name of the Student	Department
ABI RAJASEELI D	Chemistry
ANTONY RATHINA SUGUNA L	Chemistry
AROCKIA SMILIN B	Chemistry
MAHESHWARI M	Chemistry
MARY LEESIA K	Chemistry
MICHEAL BENIL A	Chemistry
MUTHARASI C	Chemistry
ROJA V	Chemistry
SAKTHI PRIYA M	Chemistry
SHIVA SANKARI R	Chemistry
SUDHARSINI A	Chemistry
BRIJITH ANITHA T	Maths
CATHERIN IMAGULATE J	Maths
DHARSHINI S	Maths
EGINSHA E	Maths
JEYANTHI A	Maths
KARTHICKA V	Maths
NAJEEM DOWLATH K	Maths
OSHIN MERISHA R	Maths
SABILA S	Maths
SUGA PRIYA R	Maths
ARUL JOY VIBUTHA A	B.Com A
DAISY PRIYA P	B.Com A
DENISHA J	B.Com A
DIVYA M	B.Com A
JEYA SREE G	B.Com A
KANGAVALLI M	B.Com A
KENYA J	B.Com A
MARIA JOSEPHINE NIHILA P	B.Com A
MARIA SHINY T	B.Com A

MARIA THERESE RESHMA S	B.Com A
MARIA VENNILA MARY	B.Com A
PAMILA R	B.Com A
PREETHA A	B.Com A
SESILDA S	B.Com A
SUTHA R	B.Com A
ANITHA R	B.Com B
ASHIKA S	B.Com B
BALA ABIRAMI M	B.Com B
BUNITAINI AQUINA S	B.Com B
DEVI PRIYA C	B.Com B
HASENA FATHIMA A	B.Com B
JASMINE RISWANA. M	B.Com B
JESINTHA A	B.Com B
JEYA LAKSHMI K	B.Com B
KAMATCHI G	B.Com B
MARIA SAHAYA PRATHIKSHA N	B.Com B
MEGIMALAR R	B.Com B
NANDHINI M	B.Com B
SHANMUGA PRIYA R	B.Com B
SIVAPRIYA P	B.Com B

**Spoken English**  
**Class-IV**

**Staff Incharge :** Dr.J.Angel Beulah Gracelin ( Ph.No. 6380635417)

**Instructor :** Felcia (Ph.No.9952773428)

**Total No. of Students:** 52

<b>Name of the Student</b>	<b>Department</b>
CHRISTY	SSC English
SHARANJEYASHEKINA	SSC English
VALANNAZRIN	SSC English
DEVARANJANI	SSC English
JEMISHA	SSC English
HEMA	SSC English
HELAN MARY	SSC English
PRIYADHARSHINI	SSC English
SANTHANAMARI	SSC English
SHIYAMINI	SSC English
RAJAPUSHPA	SSC English
RACKSHINI	SSC English
DHARSHINI	SSC English
MUTHULAKSHMI	SSC English
NAGAJOTHIKA	SSC English
AFRIN BANU A	CORPORATE
JERCY G	CORPORATE
JESU MALAR MOUNICA M	CORPORATE
JOEFFINA J	CORPORATE
KEERTHIKA K	CORPORATE
MARIA MICHEAL SELVI M	CORPORATE
MUTHU LAKSHMI G	CORPORATE
PARAMESHWARI C	CORPORATE
SAKTHI PRIYA G	CORPORATE
SHUNMUGA GOWSALYA H	CORPORATE
SWATHI M	CORPORATE
TRIFENA S	CORPORATE
DHASNEVIS UDHITHAA H	PSYCHOLOGY
MATHUMITHA	PSYCHOLOGY
PRIYANKA K	PSYCHOLOGY
SIMRAAN SUCILA R	PSYCHOLOGY

SYED ALI FATHIMA	PSYCHOLOGY
ANANTHAJOTHI P	MICROBIOLOGY
KEBISTA A	MICROBIOLOGY
KALYANI S	MICROBIOLOGY
KAVITHA D	MICROBIOLOGY
MATHIVATHANI A	MICROBIOLOGY
NANDHINI SHREE K	MICROBIOLOGY
RAMYA V	MICROBIOLOGY
SINTHIYA P	MICROBIOLOGY
SONIA A	MICROBIOLOGY
VINOTHINI J	MICROBIOLOGY
HEAVENA S	ENGLISH REGULAR
JAFFRIN M	ENGLISH REGULAR
JERLIN	ENGLISH REGULAR
KIRTHEEKA M	ENGLISH REGULAR
MARIA THRACE BLESSIDA	ENGLISH REGULAR
ABILASHA M	ENGLISH REGULAR
ANET JENCY M	ENGLISH REGULAR
MOOKKAMMAL S	ENGLISH REGULAR
PACKIA KEGITHA L	ENGLISH REGULAR
SATHIYA C	ENGLISH REGULAR

				Staff Incharge : Ms.X.Amala Steffi (Ph.No. 9944062987)			
				Ms.V.Muthukalaivani ( Ph.No. 9500676907)			
				Instructor : Ms.A.Annie Varsha (Ph.No.9789525633)			
				Total No. of Stu	55		
Register Number	Name	Department	14.12.2020	15.12.20	16.12.20	17.12.2020	18.12.2020
20AUZO04	CHITHRA DEVI C	Zoology	a	x	a	x	x
20AUZO05	GAYATHRI S	Zoology	x	x	x	x	x
20AUZO06	GNANA SOBIYA A	Zoology	x	x	a	x	x
20AUZO08	INITHA I	Zoology	x	x	x	x	x
20AUZO13	JENIFER MARY S	Zoology	a	x	a	x	x
20AUZO20	MADHUMITHA M	Zoology	x	x	x	a	x
20AUZO22	MARIA CLAMENT ANUSHIY	Zoology	x	a	x	a	x
20AUZO25	MASHA C	Zoology	a	x	a	x	x
20AUZO26	MICHEAL PRADEEBA A	Zoology	a	x	a	x	a
20AUZO31	PETCHIAMMAL S	Zoology	a	a	a	x	x
20AUZO33	PRINCY R	Zoology	x	x	x	x	x
20AUZO34	RABIKA P	Zoology	x	x	a	x	x
20AUZO35	SAHAYAMERLIN J	Zoology	x	x	x	x	x
20AUZO37	SARON A	Zoology	x	a	a	x	x
20AUZO38	SELVA ANITTA PRIYA J	Zoology	x	x	x	x	x
20AUZO39	SHOBANADEVI T	Zoology	a	x	a	x	a
20AUZO40	SIVA BHARATHI S	Zoology	x	x	x	x	x
20AUZO42	SNEHA A	Zoology	x	x	x	x	x
20AUZO46	THANGA ROSELIN J	Zoology	x	x	x	x	x
20AUZO47	VINOTHINI P	Zoology	x	x	x	x	x
20AUHI11	ISWARYA L	History	x	x	x	a	x
20AUHI12	ISWARYA S	History	a	a	a	a	a
	JERLIN S	History	a	x	x	a	a
20AUHI17	KAVITHA V	History	a	a	a	a	a
20AUHI19	KIRUBASHINI X	History	x	x	x	a	x
20AUHI25	MARIA JOSMINE SANTHIYA	History	a	a	a	a	a
20AUHI29	MARIA ANTONY ENOSIYA J	History	a	x	x	a	x
20AUHI45	SELVI	History	a	a	a	a	a
20AUHI31	MUTHUMEENA V	History	x	x	x	a	x
20AUHI35	PAVITHRA S	History	a	x	a	x	x
20AUHI40	ROSY K	History	x	a	a	a	x
20AUHI41	SABANA AFRIN M	History	a	a	a	a	a
20AUHI42	SAHAYA RIJI J	History	a	x	a	a	a
20AUHI43	SATHYA K	History	a	a	a	a	a
20AUHI47	SNOWVIYA A	History	x	x	a	a	a
20AUDEC05	AMALI JOAN SOPHIA A	Economics	x	x	x	x	x
20AUDEC06	AMIRTHA VARSHNI K	Economics	x	x	x	x	x
20AUDEC08	ANGEL JEBA R	Economics	x	a	a	a	a
20AUDEC10	ANUSIYA M	Economics	x	x	x	a	x
20AUDEC14	FRANCIS MEKLIN SMILA X	Economics	x	x	x	a	x
20AUDEC16	GAYATHIRI G	Economics	a	a	a	a	x
20AUDEC21	HARISHMA T	Economics	a	a	a	a	a
20AUDEC24	MAHALAKSHMI R	Economics	a	x	x	x	x
20AUDEC26	MARIA DELPHIN S	Economics	x	x	a	a	a
20SUBA04	MARIA FATHIMA RESHMA P	Economics	a	a	a	a	a
20SUBA08	DHANU SREE T	B.B.A.	a	a	a	x	a
20SUBA18	GRACY A	B.B.A.	a	a	x	x	a
20SUBA19	OLIVE EVANGELIN PEREIR	B.B.A.	a	a	a	a	a
20SUBA23	PETCHI PAVITHRA M	B.B.A.	a	a	a	x	x
20AUCO12	RITICKA K B	B.B.A.	a	x	a	x	x
20AUCO14	ARUL SARANYA M	B. Com	x	x	x	x	x
20AUCO34	BRIGHTNI	B. Com	x	x	x	x	x
20AUCO36	MANI MEGALA K	B. Com	x	x	x	x	x
20AUCO41	MARIA KUTTY M	B. Com	x	x	x	x	x
	MARY SHEEBA R	B. Com	x	x	x	x	x
	STAFF INITIAL		AS	AS	AS	AS	AS
			X M S	X M S	X M S	X M S	X M S

Register Number	Name	Department	22.12.2020	18.01.2021	19.01.2021	20.01.2021	21.01.2021
20AUZO04	CHITHRA DEVI C	Zoology	x	x	x	x	x
20AUZO05	GAYATHRI S	Zoology	x	x	x	x	x
20AUZO06	GNANA SOBIYA A	Zoology	x	x	x	x	x
20AUZO08	INITHA I	Zoology	x	x	x	x	x
20AUZO13	JENIFER MARY S	Zoology	x	x	x	x	x
20AUZO20	MADHUMITHA M	Zoology	a	a	a	a	a
20AUZO22	MARIA CLAMENT ANUSHIY	Zoology	a	a	a	a	a
20AUZO25	MASHA C	Zoology	x	x	x	x	x
20AUZO26	MICHEAL PRADEEBA A	Zoology	a	x	x	x	x
20AUZO31	PETCHIAMMAL S	Zoology	x	x	x	x	x
20AUZO33	PRINCY R	Zoology	x	x	x	x	x
20AUZO34	RABIKA P	Zoology	x	x	x	x	x
20AUZO35	SAHAYAMERLIN J	Zoology	a	x	x	x	x
20AUZO37	SARON A	Zoology	x	x	x	x	x
20AUZO38	SELVA ANITTA PRIYA J	Zoology	x	x	x	x	x
20AUZO39	SHOBANADEVI T	Zoology	x	x	x	x	x
20AUZO40	SIVA BHARATHI S	Zoology	x	x	x	x	x
20AUZO42	SNEHA A	Zoology	x	x	x	x	x
20AUZO46	THANGA ROSELIN J	Zoology	x	x	x	x	x
20AUZO47	VINOTHINI P	Zoology	x	x	x	x	x
20AUHI11	ISWARYA L	History	a	x	x	x	x
20AUHI12	ISWARYA S	History	x	a	a	a	a
	JERLIN S	History	x	a	a	a	a
20AUHI17	KAVITHA V	History	a	a	a	a	a
20AUHI19	KIRUBASHINI X	History	a	a	a	a	a
20AUHI25	MARIA JOSMINE SANTHIYA	History	x	a	a	a	a
20AUHI29	MARIA ANTONY ENOSIYA J	History	a	a	a	a	a
20AUHI45	SELVI	History	a	a	a	a	a
20AUHI31	MUTHUMEENA V	History	x	a	a	a	a
20AUHI35	PAVITHRA S	History	x	x	x	x	x
20AUHI40	ROSY K	History	a	a	a	a	a
20AUHI41	SABANA AFRIN M	History	a	a	a	a	a
20AUHI42	SAHAYA RIJI J	History	a	a	a	a	a
20AUHI43	SATHYA K	History	a	a	a	a	a
20AUHI47	SNOWVIYA A	History	a	a	a	a	a
20AUEC05	AMALI JOAN SOPHIA A	Economics	x	x	x	x	x
20AUEC06	AMIRTHA VARSHNI K	Economics	x	x	x	x	x
20AUEC08	ANGEL JEBA R	Economics	x	a	a	a	a
20AUEC10	ANUSIYA M	Economics	x	a	a	a	a
20AUEC14	FRANCIS MEKLIN SMILA X	Economics	x	a	a	a	a
20AUEC16	GAYATHIRI G	Economics	x	a	a	a	a
20AUEC21	HARISHMA T	Economics	x	a	a	a	a
20AUEC24	MAHALAKSHMI R	Economics	x	x	x	x	x
20AUEC26	MARIA DELPHIN S	Economics	x	a	a	a	a
20SUBA04	MARIA FATHIMA RESHMA P	Economics	a	a	a	a	a
20SUBA08	DHANU SREE T	B.B.A.	x	x	x	x	x
20SUBA18	GRACY A	B.B.A.	a	x	x	x	x
20SUBA19	OLIVE EVANGELIN PEREIR	B.B.A.	a	a	a	a	a
20SUBA23	PETCHI PAVITHRA M	B.B.A.	x	x	x	x	x
20AUCO12	RITICKA K B	B.B.A.	x	x	x	x	x
20AUCO14	ARUL SARANYA M	B. Com	x	x	x	a	a
20AUCO34	BRIGHTNI	B. Com	x	x	x	x	x
20AUCO36	MANI MEGALA K	B. Com	x	x	x	a	a
20AUCO41	MARIA KUTTY M	B. Com	x	x	x	a	a
	MARY SHEEBA R	B. Com	x	x	x	a	a
	STAFF INITIAL		AS	AS	AS	AS	AS

AS

AS

AS

AS

Register Number	Name	Department	22.01.2021	27.01.2021	29.01.2021	01.02.2021	02.02.2021	03.02.2021
20AUZO04	CHITHRA DEVI C	Zoology	x	x	x	x	a	a
20AUZO05	GAYATHRI S	Zoology	x	x	x	x	x	x
20AUZO06	GNANA SOBIYA A	Zoology	x	x	x	x	a	x
20AUZO08	INITHA I	Zoology	x	x	x	a	a	a
20AUZO13	JENIFER MARY S	Zoology	x	x	x	a	x	x
20AUZO20	MADHUMITHA M	Zoology	a	a	a	a	x	a
20AUZO22	MARIA CLAMENT ANUSHIY	Zoology	a	a	a	a	x	x
20AUZO25	MASHA C	Zoology	x	x	x	x	x	x
20AUZO26	MICHEAL PRADEEBA A	Zoology	x	x	x	a	a	a
20AUZO31	PETCHIAMMAL S	Zoology	x	x	x	a	x	a
20AUZO33	PRINCY R	Zoology	x	x	x	a	x	x
20AUZO34	RABIKA P	Zoology	x	x	x	x	a	a
20AUZO35	SAHAYAMERLIN J	Zoology	x	x	x	x	a	x
20AUZO37	SARON A	Zoology	x	x	x	x	x	x
20AUZO38	SELVA ANITTA PRIYA J	Zoology	x	x	x	x	x	x
20AUZO39	SHOBANADEV T	Zoology	x	x	x	a	a	a
20AUZO40	SIVA BHARATHI S	Zoology	x	x	x	x	a	a
20AUZO42	SNEHA A	Zoology	x	x	x	x	x	x
20AUZO46	THANGA ROSELIN J	Zoology	x	x	x	x	x	x
20AUZO47	VINOTHINI P	Zoology	x	x	x	x	x	x
20AUHI11	ISWARYA L	History	a	x	x	x	a	
20AUHI12	ISWARYA S	History	a	a	a	a	a	a
	JERLIN S	History	a	a	a	a	a	a
20AUHI17	KAVITHA V	History	a	a	a	a	a	a
20AUHI19	KIRUBASHINI X	History	a	a	a	a	x	a
20AUHI25	MARIA JOSMINE SANTHIYA	History	a	a	a	a	a	a
20AUHI29	MARIA ANTONY ENOSIYA J	History	a	a	a	a	x	x
20AUHI45	SELVI	History	a	a	a	a	a	a
20AUHI31	MUTHUMEENA V	History	a	a	a	x	x	x
20AUHI35	PAVITHRA S	History	x	x	x	a	a	a
20AUHI40	ROSY K	History	a	a	a	a	a	a
20AUHI41	SABANA AFRIN M	History	a	a	a	a	a	a
20AUHI42	SAHAYA RIJI J	History	a	a	a	a	x	a
20AUHI43	SATHYA K	History	a	a	a	a	a	a
20AUHI47	SNOWVTYA A	History	a	a	a	a	a	a
20AUEC05	AMALI JOAN SOPHIA A	Economics	x	x	x	x	x	x
20AUEC06	AMIRTHA VARSHNI K	Economics	x	x	x	x	a	x
20AUEC08	ANGEL JEBA R	Economics	a	a	a	a	a	a
20AUEC10	ANUSIYA M	Economics	a	a	a	x	x	a
20AUEC14	FRANCIS MEKLIN SMILA X	Economics	a	a	a	x	x	a
20AUEC16	GAYATHIRI G	Economics	a	a	a	a	a	a
20AUEC21	HARISHMA T	Economics	a	a	a	a	x	a
20AUEC24	MAHALAKSHMI R	Economics	x	x	x	x	a	x
20AUEC26	MARIA DELPHIN S	Economics	a	a	a	a	a	a
20SUBA04	MARIA FATHIMA RESHMA P	Economics	a	a	a	a	a	a
20SUBA08	DHANU SREE T	B.B.A.	x	x	x	a	x	x
20SUBA18	GRACY A	B.B.A.	x	x	x	a	x	x
20SUBA19	OLIVE EVANGELIN PEREIR	B.B.A.	a	a	a	a	x	x
20SUBA23	PETCHI PAVITHRA M	B.B.A.	x	x	x	x	x	a
20AUCO12	RITICKA K B	B.B.A.	x	x	x	x	a	a
20AUCO14	ARUL SARANYA M	B. Com	a	a	a	a	a	a
20AUCO34	BRIGHTNI	B. Com	x	x	x	x	a	x
20AUCO36	MANI MEGALA K	B. Com	a	a	a	a	a	a
20AUCO41	MARIA KUTTY M	B. Com	a	a	a	a	x	x
	MARY SHEEBA R	B. Com	a	a	a	a	a	a
	STAFF INITIAL		AS	AS	AS	AS	AS	AS

Register Number	Name	Department	04.02.21	05.02.21	22.02.21	24.02.21	26.02.21	01.03.21
20AUZO04	CHITHRA DEVI C	Zoology	a	a	x	x	x	x
20AUZO05	GAYATHRI S	Zoology	x	x	x	a	x	x
20AUZO06	GNANA SOBIYA A	Zoology	a	a	x	a	a	a
20AUZO08	INITHA I	Zoology	a	a	a	x	x	x
20AUZO13	JENIFER MARY S	Zoology	a	a	x	x	x	a
20AUZO20	MADHUMITHA M	Zoology	x	x	x	x	x	x
20AUZO22	MARIA CLAMENT ANUSHIY	Zoology	a	a	x	x	x	a
20AUZO25	MASHA C	Zoology	a	a	x	x	x	x
20AUZO26	MICHEAL PRADEEBA A	Zoology	a	a	x	x	x	a
20AUZO31	PETCHIAMMAL S	Zoology	a	a	a	a	a	a
20AUZO33	PRINCY R	Zoology	x	x	a	a	a	a
20AUZO34	RABIKA P	Zoology	a	a	x	x	x	x
20AUZO35	SAHAYAMERLIN J	Zoology	a	a	x	x	x	x
20AUZO37	SARON A	Zoology	x	x	x	x	x	x
20AUZO38	SELVA ANITTA PRIYA J	Zoology	x	x	x	a	x	x
20AUZO39	SHOBANADEV T	Zoology	x	x	x	x	x	x
20AUZO40	SIVA BHARATHI S	Zoology	a	a	x	x	x	x
20AUZO42	SNEHA A	Zoology	x	x	x	x	x	x
20AUZO46	THANGA ROSELIN J	Zoology	x	x	x	x	x	x
20AUZO47	VINOTHINI P	Zoology	a	a	x	x	a	x
20AUHI11	ISWARYA L	History	a	a	x	x	x	x
20AUHI12	ISWARYA S	History	a	a	NSS	x	x	x
	JERLIN S	History	a	a	a	a	a	a
20AUHI17	KAVITHA V	History	a	a	x	x	x	x
20AUHI19	KIRUBASHINI X	History	a	a	NSS	x	x	x
20AUHI25	MARIA JOSMINE SANTHIYA	History	a	a	a	x	x	x
20AUHI29	MARIA ANTONY ENOSIYA J	History	a	a	a	x	x	a
20AUHI45	SELVI	History	a	a	a	x		
20AUHI31	MUTHUMEENA V	History	x	x	x	x	x	x
20AUHI35	PAVITHRA S	History	a	a	x	x	x	x
20AUHI40	ROSY K	History	a	a	x	x	x	x
20AUHI41	SABANA AFRIN M	History	a	a	a	x	x	a
20AUHI42	SAHAYA RIJI J	History	a	a	x	x	x	x
20AUHI43	SATHYA K	History	a	a	a	x	x	x
20AUHI47	SNOWVIYA A	History	a	a	x	x	a	a
20AUEC05	AMALI JOAN SOPHIA A	Economics	x	x	a	x	x	x
20AUEC06	AMIRTHA VARSHNI K	Economics	x	x	x	x	x	x
20AUEC08	ANGEL JEBA R	Economics	a	a	x	x	x	x
20AUEC10	ANUSIYA M	Economics	a	a	a	x	x	x
20AUEC14	FRANCIS MEKLIN SMILA X	Economics	a	a	x	x	x	x
20AUEC16	GAYATHIRI G	Economics	a	a	a	a	a	a
20AUEC21	HARISHMA T	Economics	a	a	x	x	a	x
	MAHALAKSHMI R	Economics	x	x	NSS	x	x	x
20AUEC24	MARIA DELPHIN S	Economics	a	a	NSS	x	x	x
20AUEC26	MARIA FATHIMA RESHMA P	Economics	a	a	x	x	x	a
20SUBA04	DHANU SREE T	B.B.A.	x	x	a	a	x	x
20SUBA08	GRACY A	B.B.A.	x	x	a	a	x	x
20SUBA18	OLIVE EVANGELIN PEREIR	B.B.A.	x	x	a	a	x	x
20SUBA19	PETCHI PAVITHRA M	B.B.A.	x	x	a	a	x	x
20SUBA23	RITICKA K B	B.B.A.	a	a	a	a	x	x
20AUCO12	ARUL SARANYA M	B. Com	a	a	NSS	x	x	x
20AUCO14	BRIGHTNI	B. Com	a	a	NSS	x	x	x
20AUCO34	MANI MEGALA K	B. Com	a	a	NSS	x	x	x
20AUCO36	MARIA KUTTY M	B. Com	x	x	x	x	x	a
20AUCO41	MARY SHEEBA R	B. Com	a	a	a	x	x	x
	STAFF INITIAL		AS	AS	MK	MK	AS	AS

Register Number	Name	Department		
20AUZO04	CHITHRA DEVI C	Zoology	x	x
20AUZO05	GAYATHRI S	Zoology	x	x
20AUZO06	GNANA SOBIYA A	Zoology	a	x
20AUZO08	INITHA I	Zoology	x	x
20AUZO13	JENIFER MARY S	Zoology	x	x
20AUZO20	MADHUMITHA M	Zoology	x	x
20AUZO22	MARIA CLAMENT ANUSHIY	Zoology	x	a
20AUZO25	MASHA C	Zoology	x	x
20AUZO26	MICHEAL PRADEEBA A	Zoology	x	a
20AUZO31	PETCHIAMMAL S	Zoology	a	x
20AUZO33	PRINCY R	Zoology	a	a
20AUZO34	RABIKA P	Zoology	x	x
20AUZO35	SAHAYAMERLIN J	Zoology	x	x
20AUZO37	SARON A	Zoology	x	x
20AUZO38	SELVA ANITTA PRIYA J	Zoology	x	x
20AUZO39	SHOBANADEVIT	Zoology	x	x
20AUZO40	SIVA BHARATHI S	Zoology	x	x
20AUZO42	SNEHA A	Zoology	x	x
20AUZO46	THANGA ROSELIN J	Zoology	x	x
20AUZO47	VINOTHINI P	Zoology	x	x
20AUHI11	ISWARYA L	History	x	x
20AUHI12	ISWARYA S	History	x	x
	JERLIN S	History	a	a
20AUHI17	KAVITHA V	History	x	x
20AUHI19	KIRUBASHINI X	History	x	x
20AUHI25	MARIA JOSMINE SANTHIYA	History	x	x
20AUHI29	MARIA ANTONY ENOSIYA J	History	x	a
20AUHI45	SELVI	History		
20AUHI31	MUTHUMEENA V	History	x	x
20AUHI35	PAVITHRA S	History	a	x
20AUHI40	ROSY K	History	x	x
20AUHI41	SABANA AFRIN M	History	x	a
20AUHI42	SAHAYA RIJI J	History	x	x
20AUHI43	SATHYA K	History	x	x
20AUHI47	SNOWVIYA A	History	x	a
20AUEC05	AMALI JOAN SOPHIA A	Economics	x	x
20AUEC06	AMIRTHA VARSHNI K	Economics	x	x
20AUEC08	ANGEL JEBA R	Economics	x	x
20AUEC10	ANUSIYA M	Economics	a	x
20AUEC14	FRANCIS MEKLIN SMILA X	Economics	x	x
	GAYATHIRI G	Economics	a	a
20AUEC16	HARISHMA T	Economics	x	x
20AUEC21	MAHALAKSHMI R	Economics	x	x
20AUEC24	MARIA DELPHIN S	Economics	x	x
20AUEC26	MARIA FATHIMA RESHMA P	Economics	x	x
20SUBA04	DHANU SREE T	B.B.A.	x	x
20SUBA08	GRACY A	B.B.A.	x	x
20SUBA18	OLIVE EVANGELIN PEREIR	B.B.A.	x	x
20SUBA19	PETCHI PAVITHRA M	B.B.A.	x	x
20SUBA23	RITICKA K B	B.B.A.	x	x
20AUCO12	ARUL SARANYA M	B. Com	x	x
20AUCO14	BRIGHTNI	B. Com	x	x
20AUCO34	MANI MEGALA K	B. Com	x	x
20AUCO36	MARIA KUTTY M	B. Com	x	x
20AUCO41	MARY SHEEBA R	B. Com	x	x
	STAFF INITIAL		AS	MK

## **Report of the Certificate Course 2020-2021**

Spoken English was offered as Certificate course for the I year students from 14<sup>th</sup> December 2020 to 11<sup>th</sup> March 2021. Ms. Annie Varsha, Ms. Nancy Juliet, Ms. Abiya Mercy, Ms. Felcia were the incharge of this course. 214 students enrolled for this course. Students were given training on various listening, pronunciation and presentation skills. The students were given a total of 30 hours of training. They were evaluated by giving practical test at the end of the course. They were given certificates with their grades based on their performance. 210 students were benefitted out of this course



**ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI**  
**(Re-accredited with 'A+' Grade by NAAC)**

**CERTIFICATE**

This is to certify that

**CHITHRA DEVI C of I B.Sc. Zoology**

has successfully completed the Certificate Course on  
**SPOKEN ENGLISH** conducted during the academic year 2020 - 2021 with A Grade.

Instructor

Principal